

REGULAR MEETING – MAY 24, 2022

On this the 24th day of May 2022 at 9:00 A.M. the Honorable Commissioners Court of Blanco County convened in a REGULAR MEETING at a regular meeting place thereof in the Courthouse in Johnson City with the following members to-wit:

BRETT BRAY	COUNTY JUDGE
TOMMY WEIR	COMMISSIONER PCT. 1
EMIL UECKER	COMMISSIONER PCT. 2
CHRIS LIESMANN	COMMISSIONER PCT. 3
PAUL GRANBERG	COMMISSIONER PCT. 4
LAURA WALLA	COUNTY CLERK

draft

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Call to Order and Roll Call.

Judge Bray and all 4 County Commissioners present.

Pledge of Allegiance.

Invocation – Led by COMMISSIONER UECKER.

PUBLIC COMMENTS – opportunity for the general public to address the Court on any matter. Comments are limited to 3 minutes
KENNETH WELCH - ITEM #6

ITEM 1 – Consider approval of minutes of prior Commissioner Court meeting(s). Vote on any action taken. (Judge Bray)

COMMISSIONER UECKER made the motion to dispense with the reading of the minutes and to accept the minutes as presented for meetings held on May 10, May 13, and May 16, 2022, seconded by Commissioner Granberg. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0.

ITEM 2 – Consider ratifying or approving line-item transfers as presented. Vote on any action taken. (Judge Bray)

COMMISSIONER LIESMANN made the motion to ratify and approve the line -item transfers as presented, seconded by Commissioner Uecker. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0.

ITEM 3 – Consider approval of the outstanding bills. Vote on any action taken. (Judge Bray)

COMMISSIONER LIESMANN made the motion to approve the outstanding bills in the amount of \$216,440.76 and to also include additional bills that were not in our packet that came in late in the mail including phone bills and other capital equipment expenditures, which was presented after the fact, in the amount of \$347,959.34 seconded by Commissioner Weir. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.
COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 4- Discussion and action to appoint Chris Liesmann, Matt McMMain, Mike Megna and Ben Oakley as representatives for Blanco County to the advisory committee for the Star Flight project. Vote on any action taken. (Judge Bray)

COMMISSIONER WIER moved to appoint Chris Liesmann, Matt McMMain, Mike Megna and Ben Oakley as representatives for Blanco County to the advisory committee for the Star Flight project, seconded by Commissioner Uecker. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0.

ITEM 5 – Presentation by EMS Chief Ben Oakley regarding the “Community Healthcare Paramedic (CHP) program. Informational item only. (Judge Bray)

ITEM 6 – Consider and possible action with respect to Resolution authorizing proceeding with issuance of certificates of obligation and further directing the publication of notice of intention to issue County of Blanco, Texas combination tax and revenue certificates of obligation, Series 2022. Vote on any action. (Judge Bray)

COMMISSIONER LIESMANN made the motion to approve the Resolution authorizing proceeding with issuance of certificates of obligation and further directing the publication of notice of intention to issue County of Blanco, Texas combination tax and revenue certificates of obligation, Series 2022, seconded by Commissioner Weir. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 7 – Consider authorization for the County Judge to sign the annual Motorola Service Agreement. Vote on any action taken. (Judge Bray & Commissioner Liesmann)

COMMISSIONER LIESMANN made the motion authorizing the County Judge to sign the annual Motorola Service Agreement, seconded by Commissioner Uecker. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 8 – Consider authorizing the County Clerk to purchase additional plat cabinets. Vote on any action taken. (Judge Bray & County Clerk Walla)

COMMISSIONER WEIR made the motion authorizing the County Clerk to purchase additional plat cabinets, seconded by Commissioner Liesmann. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 9 – Consider authorization for the County Judge to enter into a contract with Toshiba for one (1) copier/scanner machine for Precinct 1 Constable office. Vote on any action taken. (Judge Bray)

COMMISSIONER LIESMANN made the motion authorizing the County Judge to enter into a contract with Toshiba for one (1) copier/ scanner machine for Precinct 1 Constable office, seconded by Commissioner Granberg. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 10 – Consider acceptance of the annual audit for the North Blanco County Emergency Services District No. 1 for the period ending September 20, 2021. Vote on any action taken. (Judge Bray)

COMMISSIONER LIESMANN made the motion accepting the annual audit for the North Blanco County Emergency Services District No. 1 for the period ending September 30, 2021, seconded by Commissioner Uecker. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 11 – Consider acceptance of the annual audit for the Blanco County Emergency Services District No. 2 for the period ending September 30, 2021. Vote on any action taken. (Judge Bray)

COMMISSIONER GRANBERG moved for acceptance of the annual audit for the Blanco County Emergency Services District No. 2 for the period ending September 30, 2021, seconded by Commissioner Weir. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 12 – Consider approval of private road name change in Precinct 2. Current name: Peco Ln, proposed name: Agape Springs Ln. Fee has been collected. Vote on any action taken. (Commissioner Uecker and 911 Strickland)

COMMISSIONER UECKER made the motion to allow Peco Ln to change name to Agape Springs Ln, seconded by Commissioner Liesmann. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 13 – Consider request for revision to Rockin J subdivision plat to replat lot 736R in the Rockin J subdivision. New lots to be known as lots 736R1, 737R, 738R and 739R. Vote on any action taken. (Commissioner Granberg)

ITEM 14 - EXECUTIVE SESSION pursuant to Texas Gov't Code, regarding Consultation with Attorney. Executive Session started at 9:36. No action was taken on any item in Executive Session.

ITEM 15 - RETURN TO OPEN SESSION to consider further action on any posted item. Returned to open session at 10:16 am.

Revisit: **ITEM 13** – Consider request for revision to Rockin J subdivision plat to replat lot 736R in the Rockin J subdivision. New lots to be known as lots 736R1, 737R, 738R and 739R. Vote on any action taken. (Commissioner Granberg)

COMMISSIONER GRANBERG moved that the County staff needs to determine the cost to provide written notice for all lot owners in the Rockin J subdivision, to submit invoice to applicant for these costs, and upon payment, provide notice to all lot owners and schedule hearing, seconded by Commissioner Liesmann. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 16- Consider burn ban. Vote on any action taken. (Judge Bray)
No action taken.

ITEM 17- Adjourn.

COMMISSIONER UECKER made the motion to adjourn, seconded by Commissioner Wier. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

Meeting adjourned at 10:49 o'clock am.

The above and foregoing minutes were examined and approved in Open Court this 14th day of June 2022.

I, Laura Walla, County Clerk, Blanco County, Texas attest that the foregoing is a true and correct accounting of the Commissioner's Court authorized proceedings for May 24th, 2022

County Clerk and Ex-Officio Member of Commissioner's Court, Blanco County, Texas

BLANCO COUNTY MONTHLY ESTIMATED PAYROLL APPROVAL FORM

JUNE 2022

	#10 General Fund	#15 Road & Bridge Fund	#18 Courthouse Security	Total
Salaries	\$236,351.25	\$19,884.06		\$256,235.31
Soc/Med	\$ 18,080.87	\$ 1,521.13		\$ 19,602.00
Retirement	\$ 21,224.34	\$ 1,785.59		\$ 23,009.93
Insurance	\$ 62,127.58	\$ 6,408.20		\$ 68,535.78
Group Term Life	\$ 363.52	\$ 49.84		\$ 413.36
Total	\$338,147.56	\$29,648.82		\$367,796.38
TOTAL PAYROLL TO BE APPROVED				

County Treasurer *Camille Huff* Date 6-9-22

County Judge _____ Date _____

Commissioner Pct 1 _____ Date _____

Commissioner Pct 2 _____ Date _____

Commissioner Pct 3 _____ Date _____

Commissioner Pct 4 _____ Date _____

COPY

All
Official Reports
are IN



BLANCO COUNTY
REQUEST FOR A LINE-ITEM TR

Funds are available.

DATE: 6/9/22

TO: HONORABLE COMMISSIONERS COURT OF BLANCO COUN

FROM: Tommy Weir

DEPARTMENT Precinct 1 Road & Bridge

I SUBMIT TO YOU FOR YOUR CONSIDERATION, THE FOLLOWING I

FUND	LINE ITEM	DESCRIPTION
FROM: <u>concrete</u>	<u>15-540-322</u>	<u>\$1,000.00</u>

TO: <u>Signs/Markers/Safety Equip.</u>	<u>15-540-316</u>	<u>\$1,000.00</u>
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Reason for request:
Need funds for printing Dept Sign Stock

Note: This change is the budget for county purposes is in accordance with 111.011
Changes in Budget for County Purposes" of the Local Government Code.

[Signature]
Department Head Signature

Attest: County Clerk
(if Commissioners' Court Action)

[Signature]
Co Judge/Commissioners' Court Approval
(as needed)

Blanco County Commissioners' Court

June 14, 2022

Invoice File Listing By Fund

Fund	Description	Disbursement
010	General Fund	\$ 188,389.02
015	Road & Bridge Fund	\$ 25,566.84
017	Records Management Co Clerk	\$ 6.91
019	Child Safety Fund	\$ 46,349.00
045	Jail Inmate Commissary Fund	\$ 77.47
056	American Rescue Plan	\$ 20,081.00
058	2021 Tax Note	\$ 80,714.68
Total		\$ 361,184.92

The attached list of Claims Payable have been examined & approved for payment by the Assistant County Auditor as provided by the Texas LGC 113.064 & 113.065

Attest Asst. County Auditor:  Date 6-9-22

The attached list of Claims Payable have been examined & approved for payment by the Commissioners' Court as provided by the Texas LGC 115.021 & 115.022

County Judge _____ Date _____
 Commissioner Pct 1 _____ Commissioner Pct 3 _____
 Commissioner Pct 2 _____ Commissioner Pct 4 _____

COPY

DEPARTMENT				
NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
0300-GENERAL FUND REVENUES				
JOHNSON SEWELL FORD/LINCOLN/MERCURY	80514	A	INV#187257 LEC	3,637.80
DEPARTMENT TOTAL				3,637.80
0400-COUNTY JUDGE EXPENSES				
CONNIE HARRISON	80488	A	REIMBURSEMENT	193.20
CONNIE HARRISON	80489	A	REIMBURSEMENT	222.30
DEPARTMENT TOTAL				415.50
0410-COUNTY CLERK				
TEXAS ASSOCIATION OF COUNTIES	80605	A	INV#317574 CO CLERK	125.00
DEPARTMENT TOTAL				125.00
0411-ELECTIONS ADMINISTRATOR				
AMY ARNOLD	80463	A	PRIMARY RUNOFF	186.00
CANDY RUDY	80460	A	PRIMARY RUNOFF	339.00
CARD SERVICE CENTER	80582	A	4707 1205 3610 0666 SWIFT	329.45
CARD SERVICE CENTER	80583	A	4707 1205 3610 0666 SWIFT	329.45
CAROLE A SMITH	80449	A	PRIMARY RUNOFF	156.00
CAROLYN GEILER	80444	A	PRIMARY RUNOFF	207.00
DAVID HAMM	80451	A	PRIMARY RUNOFF	150.00
DENISE ADAMS	80455	A	PRIMARY RUNOFF	585.00
ELEANOR MANTOOTH	80461	A	PRIMARY RUNOFF	351.00
FRANCIELA MARIN-SMITH	80450	A	PRIMARY RUNOFF	153.00
FRANK BLAGG	80441	A	PRIMARY RUNOFF	93.00
GLORIA CAMPOS BROWN	80447	A	PRIMARY RUNOFF	78.00
HILL COUNTRY WIRELESS & TECHNOLOGY	80407	A	ACCT #0002492 ELECTION	50.00
JERRY ANN BUCK	80458	A	PRIMARY RUNOFF	738.00
JETT SOPHIA	80462	A	PRIMARY RUNOFF	360.00
KAREN MANGAN	80446	A	PRIMARY RUNOFF	144.00
KATHY SIMPSON	80459	A	PRIMARY RUNOFF	687.00
KRISTEN SPIES	80517	A	REIMBURSEMENT	206.51
MANDY BUCK	80456	A	PRIMARY RUNOFF	243.00
MARY SWARD	80442	A	PRIMARY RUNOFF	93.00
NADINE SULTEMEIER	80454	A	PRIMARY RUNOFF	336.00
NICHOLE LOCKWOOD	80443	A	PRIMARY RUNOFF	144.00
OFFICE OF THE SECRETARY OF STATE	80531	A	REGISTRATION #85109 SPIES	275.00
OFFICE OF THE SECRETARY OF STATE	80532	A	REGISTRATION #85110 REED	275.00
PATRICIA CHIMENE	80448	A	PRIMARY RUNOFF	78.00
RACHELL WILLGREN	80445	A	PRIMARY RUNOFF	147.00
SANTA LAWSON	80453	A	PRIMARY RUNOFF	72.00
SARAH ALLEN	80457	A	PRIMARY RUNOFF	270.00
SUSAN HAMM	80452	A	PRIMARY RUNOFF	72.00
TAWNYA REED	80555	A	REIMBURSEMENT	157.95
V-QUEST OFFICE MACHINES & SUPPLIES,	80570	A	INV#146982 EA	245.60
VICKIE BLAGG	80440	A	PRIMARY RUNOFF	93.00
DEPARTMENT TOTAL				7,643.96
0412-DISTRICT CLERK				
TEXAS ASSOCIATION OF COUNTIES	80558	A	INV#327654 DIST CLERK	250.00
DEPARTMENT TOTAL				250.00
0415-COUNTY ATTORNEY				
CARD SERVICE CENTER	80579	A	4707 1205 3610 0666 SWIFT	240.00
CARD SERVICE CENTER	80580	A	4707 1205 3610 0666 SWIFT	240.00
CARD SERVICE CENTER	80581	A	4707 1205 3610 0666 SWIFT	33.43
SOFTWARE UNLIMITED CORPORATION	80464	A	INV #62508 CO ATTORNEY	276.95
DEPARTMENT TOTAL				790.38

DEPARTMENT

NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
POSTMASTER/BOX RENT	80568	A	PO BOX 465 RENTAL	
V-QUEST OFFICE MACHINES & SUPPLIES,	80571	A	INV#146982 TAC	102.00
V-QUEST OFFICE MACHINES & SUPPLIES,	80572	A	ORDER#151248 TAC	245.60
DEPARTMENT TOTAL				218.37
				565.97

0425-COUNTY SHERIFF

A T & T MOBILITY	80381	A	INV # 287289997662X05272022 LEC	19.95
AUTO CHLOR SERVICES, LLC	80382	A	INV #8102543 LEC	323.39
BAYLOR SCOTT WHITE	80385	A	PATIENT #634131810 JAIL	1,225.64
BLANCO REGIONAL CLINIC P.A.	80485	A	INV#189054	133.00
CARD SERVICE CENTER	80587	A	4707 1205 3610 0377 CO JUDGE	63.59
CARD SERVICE CENTER	80588	A	4707 1205 3610 0377 CO JUDGE	695.00
CHARM-TEX, INC	80491	A	INV#0284116-IN LEC	97.80
CHARM-TEX, INC	80492	A	INV#0283977-IN LEC	359.70
CHARM-TEX, INC	80493	A	INV#0283459-IN LEC	342.80
CITY OF JOHNSON CITY	80398	A	ACCT #24001-0010131700 LEC	414.93
CITY OF JOHNSON CITY	80399	A	ACCT #24001-0010131600 LEC	1,132.74
CITY OF JOHNSON CITY	80400	A	ACCT #24001-0010125500 LEC	722.29
EXPRESS AUTOMOTIVE SERVICE	80501	A	INV#37683463 LEC	63.95
EXPRESS AUTOMOTIVE SERVICE	80502	A	INV#34683610 LEC	96.93
EXPRESS AUTOMOTIVE SERVICE	80503	A	INV#34683628 LEC	73.85
FREDERICKSBURG DENTISTRY, PLLC	80507	A	INMATE DENTAL - PETERSEN, R	435.00
FUELMAN	80596	A	FUEL - LEC	11,278.66
GT DISTRIBUTORS, INC	80509	A	INV#0904519 LEC	1,948.50
GT DISTRIBUTORS, INC	80510	A	INV#0904431 LEC	14.87
JOHNSON CITY HYDRO GAS	80409	A	ACCT #2570 JAIL	1,443.68
JOHNSON SEWELL FORD/LINCOLN/MERCURY	80515	A	INV#187257 LEC	724.34
MAKENNA NICKELLS	80519	A	REIMBURSEMENT	127.01
MCHD	80478	A	INV #1704 JAIL	180.00
MOBILEXUSA	80520	A	INV#35627099	52.00
NORTH BLANCO COUNTY EMS	80411	A	PATIENT #2212 2576	395.82
OFFICESUPPLY.COM	80528	A	INV#4986928 LEC	366.85
OFFICESUPPLY.COM	80530	A	INV#4991649 LEC	80.18
PAY AND SAVE INC.	80536	A	ACCT#137002 LEC	65.50
PERFORMANCE FOOD SERVICE	80540	A	INV#1604580 LEC	1,808.19
PERFORMANCE FOOD SERVICE	80541	A	INV#1610852 LEC	1,479.05
PERFORMANCE FOOD SERVICE	80603	A	INV#1617305 LEC	3,434.53
PETERSON TIRE	80542	A	INV#BL48104 LEC	20.00
SCOTT & WHITE HOSPITAL	80414	A	PATIENT #PH9699164740 JAIL	68.70
SCOTT & WHITE HOSPITAL	80415	A	PATIENT #PH9699164760 JAIL	6.95
SEYMOURS INC.	80547	A	INV#52060 LEC	160.52
SIGNS ACROSS TEXAS	80554	A	INV#SI-425 LEC	165.00
SOUTHERN HEALTH PARTNERS	80430	A	INV #MISC8327 APRIL 2022	4,004.86
TEXAS A&M ENGINEERING EXT SRV	80556	A	INV#JH7283898 LEC	250.00
TEXAS A&M ENGINEERING EXT SRV	80557	A	INV#JH7283912 LEC	250.00
THOMSON WEST	80479	A	INV #846436258 LEC	330.48
VERIZON WIRELESS	80480	A	INV #9907244095 LEC	2,069.57
WORKQUEST	80576	A	INV#PINV0198500 LEC	686.18
DEPARTMENT TOTAL				37,612.00

0430-COUNTY TREASURER

PC MAILING SERVICES, INC	80539	A	INV#236296 CO TREAS	599.99
DEPARTMENT TOTAL				599.99

0432-COUNTY AUDITOR

SHELLY WENMOHS	80549	A	REIMBURSEMENT	117.23
DEPARTMENT TOTAL				117.23

0435-INDIGENT HEALTH CARE

DEPARTMENT				
NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
BAYLOR SCOTT WHITE	80383	A	PATIENT #08142020	
BAYLOR SCOTT WHITE	80384	A	PATIENT #08142020	1,132.37
BLANCO COUNTY ESD 2	80387	A	PATIENT #1654	285.97
BLANCO PHARMACY & WELLNESS	80600	A	ACCT #113 INDIGENT	525.81
CRAIG NEFFENDORF PT	80465	A	PATIENT #466219603	276.26
CRAIG NEFFENDORF PT	80466	A	PATIENT #466219603	108.00
CRAIG NEFFENDORF PT	80467	A	PATIENT #466219603	108.00
CRAIG NEFFENDORF PT	80468	A	PATIENT #466219603	108.00
CRAIG NEFFENDORF PT	80469	A	PATIENT #466219603	106.44
CRAIG NEFFENDORF PT	80470	A	PATIENT #466219603	108.00
JOHNSON CITY PHARMACY	80598	A	INV # 27	143.19
SCOTT & WHITE HOSPITAL	80416	A	PATIENT #PH9701848470	193.21
SCOTT & WHITE HOSPITAL	80417	A	PATIENT #PH9701848450	33.95
SCOTT & WHITE HOSPITAL	80418	A	PATIENT #PH9701259040	43.87
SCOTT & WHITE HOSPITAL	80419	A	PATIENT #PH9700569200	6.95
SCOTT & WHITE HOSPITAL	80420	A	PATIENT #PH9699163780	56.06
DEPARTMENT TOTAL				32.08
0440-COUNTY EXTENSION AGENCY				3,268.16
CHRIS WIEMERS	80494	A	AG AGENT TRAVEL	
GRETCHEN L. SANDERS	80508	A	EXT AGENT TRAVEL	288.99
POSTMASTER/BOX RENT	80606	A	PO BOX 189 RENTAL	159.82
DEPARTMENT TOTAL				102.00
0450-JUDICIAL EXPENSES				550.81
BLANCO COUNTY DISTRICT CLERK	80481	A	JURY PAY JUNE 13, 2022	2,320.00
CROFTS - CROW FUNERAL HOME	80402	A	CASE #0443-22	750.00
DEPARTMENT TOTAL				3,070.00
0451-DISTRICT JUDGE				
BURNET COUNTY TREASURER	80391	A	INV #DC220430-1 DISTRICT JUDGE	7,395.06
DEPARTMENT TOTAL				7,395.06
0452-DISTRICT ATTORNEY				
BURNET COUNTY TREASURER	80390	A	INV #DA220430-1 DISTRICT ATTORNEY	23,310.17
DEPARTMENT TOTAL				23,310.17
0455-COMMUNITY SERVICES				
COMMUNITY RESOURCE CENTERS OF TEXAS	80401	A	FY2021/2022 BUDGET	
JOHNSON CITY CHRISTIAN FOOD PANTRY	80471	A	FY21-22 FUNDS	11,180.00
TEXAS WILDLIFE DAMAGE MGMT FUND	80435	A	INV #253784 MAY	5,000.00
WASTE CONNECTIONS LONE STAR, INC.	80574	A	INV#11803190V150	2,400.00
WASTE CONNECTIONS LONE STAR, INC.	80575	A	INV#11851518V150	2,037.84
DEPARTMENT TOTAL				2,037.84
0460-STATE AGENIES SERVICES				22,655.68
FRONTIER COMMUNICATIONS	80404	A	830-868-4008 ADULT PROBATION	286.19
DEPARTMENT TOTAL				286.19
0500-COURTHOUSE EXPENSES				
ALLISON, BASS & ASSOCIATES, L.L.P.	80380	A	INV #6584	
BLANCO COUNTY APPRAISAL DIST	80386	A	3RD QUARTER PAYMENT	390.00
BLANCO-PEDERNALES GROUNDWATER DIST	80388	A	ESTATES AT ROUND MOUNTAIN	32,514.41
BLANCO-PEDERNALES GROUNDWATER DIST	80389	A	OAK RIDGE RANCH SUBDIVISION	250.00
CARD SERVICE CENTER	80577	A	4707 1205 3610 0344 COUNTY	250.00
CARD SERVICE CENTER	80586	A	4707 1205 3610 0377 CO JUDGE	16.86
CARD SERVICE CENTER	80589	A	4707 1205 3610 0377 CO JUDGE	11.71
				560.41

DEPARTMENT

NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
CHARTER COMMUNICATIONS HOLDINGS, LLC	80392	A	INV #0144415052622 COURTHOUSE	
CITY OF BLANCO	80393	A	ACCT #16 SOUTH ANNEX	1,399.00
CITY OF JOHNSON CITY	80394	A	ACCT #24001-0010118700 ANNEX	119.65
CITY OF JOHNSON CITY	80395	A	ACCT #24001-0010118600 ANNEX	37.37
CITY OF JOHNSON CITY	80396	A	ACCT #24001-0010108900 PCT 2	75.19
CITY OF JOHNSON CITY	80397	A	ACCT #24001-0010007300 COURTHOUSE	75.19
FILTERBUY, INC	80504	A	INV#5255ADDF-0005 CH	225.52
GRAVES HUMPHRIES, STAHL, LIMITED	80405	A	REPORT # COL005 JP 1	62.52
GVTC	80473	A	830-833-5331 PCT 1	840.62
GVTC	80475	A	830-833-3209 SOUTH ANNEX	94.95
GVTC	80476	A	830-833-3209 SOUTH ANNEX	323.50
HILL COUNTRY REFRIGERATION	80511	A	INV#91686 LEC	134.90
HILL COUNTRY WIRELESS & TECHNOLOGY	80408	A	ACCT #0001040 ADULT PROBATION	325.60
JOHNSON CITY PUBLICATIONS LP	80512	A	INV#48923	25.00
JOHNSON CITY PUBLICATIONS LP	80513	A	INV#48930	162.00
LIESMANN MOWING	80518	A	INV#58983370	162.00
LOWER COLORADO RIVER AUTHORITY	80410	A	INV #TWER0005959	350.00
OFFICESUPPLY.COM	80529	A	INV#4986928 LEC	285.03
PAY AND SAVE INC.	80537	A	ACCT#137002 LEC	409.92
PAY AND SAVE INC.	80538	A	ACCT#137002 LEC	56.74
PITNEY BOWES BANK INC.	80413	A	ACCT #8000-9090-0697-9400	128.02
SERVICE LIGHTING & ELECTRICAL SUPPL	80546	A	INV#12973646	514.96
SLS PARTNERSHIP	80427	A	INV #07-2022-188 COURTHOUSE ROOFING	53.72
SLS PARTNERSHIP	80429	A	INV #07-2022-145 STARFLIGHT	5,285.00
TERMINIX	80431	A	INV #319910 & 320702 ANNEX	10,423.20
TERMINIX	80432	A	INV #319906 LEC	2,910.00
TERMINIX	80433	A	INV #319907 SOUTH ANNEX	149.00
TEXAS ASSOCIATION OF COUNTIES	80434	A	INV#34454-WC3 3RD QUARTER	93.00
TK ELEVATOR	80436	A	INV #3006642121	9,119.00
V-QUEST OFFICE MACHINES & SUPPLIES,	80573	A	ORDER#151249	304.81
DEPARTMENT TOTAL				177.00
0515-JUSTICE OF THE PEACE PCT #1				68,315.80
NORTHEAST TEXAS DATA CORP.	80412	A	REPORT #CAS017 JP 1	36.00
DEPARTMENT TOTAL				36.00
0520-JUSTICE OF THE PEACE #4				
CARD SERVICE CENTER	80584	A	4707 1205 3610 0401 RILEY	174.00
CARD SERVICE CENTER	80585	A	4707 1205 3610 0401 RILEY	310.18
DEPARTMENT TOTAL				484.18
0525-CONSTABLE PCT #1				
CARD SERVICE CENTER	80578	A	4707 1205 3610 0666 SWIFT	82.59
CENTRALSQUARE TECHNOLOGIES	80487	A	INV#354369 CONST 1	565.95
FUELMAN	80590	A	FUEL - CONSTABLE 1	431.84
KAHLIG ENTERPRISES INC	80597	A	INV#711279 CONST 1	5,206.25
DEPARTMENT TOTAL				6,286.63
0530-CONSTABLE PCT #4				
EXPRESS AUTOMOTIVE SERVICE	80500	A	INV#34683629 CONST 4	63.95
FUELMAN	80591	A	FUEL - CONSTABLE 4	195.55
POSTMASTER/STAMPS	80567	A	POSTAGE	99.76
RONNIE STEUBING	80544	A	REIMBURSEMENT	500.00
DEPARTMENT TOTAL				859.26
0550-RECYCLING COORDINATOR				
BLANCO HYDRO GAS CO.	80484	A	ACCT#2411 RECYCLING	57.96
DEPARTMENT TOTAL				57.96

0585-COUNTY INSPECTOR

06/09/2022--FUND/DEPARTMENT/VENDOR INVOICE LISTING --- 0010 10-000-000 GENERAL FUND

TIME:11:00 AM

CYCLE: ALL

PAGE 5

PREPARER:0004

DEPARTMENT

NAME-OF-VENDOR

INVOICE-NO

S

DESCRIPTION-OF-INVOICE

AMOUNT

FUELMAN

80592

A

FUEL - INSPECTOR

55.29

DEPARTMENT TOTAL

55.29

FUND TOTAL

188,389.02

DEPARTMENT	NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
0540-R&B PCT #1					
	BRAUNTEX MATERIALS, INC.	80486	A	INV#136179 PCT 1	
	CAMPBELL FUCHS	80490	A	INV#0008 PCT 1	4,517.01
	DIRT WORKS	80496	A	INV#24687 PCT 1	4,600.00
	FUELMAN	80593	A	FUEL - PCT 1	615.60
	GVTC	80474	A	830-833-5331 PCT 1	1,453.29
	MOBLEY WELDING SERVICE	80521	A	TAILGATE ON DUMP TRUCK PCT 1	45.33
	OUTLAW LUMBER & HARDWARE, LLC	80534	A	INV#34442 PCT 1	50.00
	SIGN MAN, THE	80550	A	INV#15,036-G PCT 1	217.30
	THIRD COAST DISTRIBUTING, LLC	80559	A	INV#884745 PCT 1	206.90
	THIRD COAST DISTRIBUTING, LLC	80560	A	INV#884746 PCT 1	29.99
	UNIFIRST CORPORATION	80437	A	INV#884746 PCT 1	43.25
	DEPARTMENT TOTAL			CUST #512256 PCT 1	187.82
					11,966.49
0550-R&B PCT #2					
	ARMADILLO MATERIALS LLC	80482	A	INV#ARM03124 PCT 2	
	EMIL UECKER	80497	A	REIMBURSEMENT	491.26
	EMIL UECKER	80498	A	REIMBURSEMENT	62.38
	EMIL UECKER	80499	A	REIMBURSEMENT	26.11
	FUELMAN	80594	A	REIMBURSEMENT	38.93
	MOBLEY WELDING SERVICE	80522	A	FUEL - PCT 2	654.25
	ODIORNE FEED/RANCH SUPPLY INC	80526	A	TAILGATE ON DUMP TRUCK PCT 2	50.00
	ODIORNE FEED/RANCH SUPPLY INC	80527	A	INV#188618 PCT 2	48.49
	OUTLAW LUMBER & HARDWARE, LLC	80535	A	INV#188644 PCT 2	11.99
	PETERSON TIRE	80543	A	INV#34933 PCT 2	221.64
	SIGN MAN, THE	80551	A	INV#JC38806 PCT 2	45.00
	THIRD COAST DISTRIBUTING, LLC	80561	A	INV#15,036-G PCT 2	206.90
	THIRD COAST DISTRIBUTING, LLC	80565	A	INV#884746 PCT 2	43.25
	THIRD COAST DISTRIBUTING, LLC	80566	A	INV#882930 PCT 2	34.97
	UNIFIRST CORPORATION	80438	A	INV#883997 PCT 2	37.99
	DEPARTMENT TOTAL			CUST #512256 PCT 2	98.88
					2,072.04
0560-R&B PCT #3					
	ARMADILLO MATERIALS LLC	80601	A	INV#ARM03258 PCT 3	
	ERGO ASPHALT AND EMULSIONS, INC	80602	A	INV#9402701777 PCT 3	206.33
	FORD & CREW HOME AND HARDWARE	80505	A	INV#6452/1 PCT 3	332.50
	FORD & CREW HOME AND HARDWARE	80506	A	INV#6453/1 PCT 3	0.59
	FRONTIER COMMUNICATIONS	80403	A	830-825-3270 PCT 3	0.59
	MOBLEY WELDING SERVICE	80523	A	TAILGATE ON DUMP TRUCK PCT 3	92.57
	ODIORNE FEED/RANCH SUPPLY INC	80525	A	INV#188581 PCT 3	50.00
	SIGN MAN, THE	80552	A	INV#15,036-G PCT 3	47.98
	STROEHER & OLFERS INC	80604	A	INV#215523 PCT 3	206.89
	THIRD COAST DISTRIBUTING, LLC	80562	A	INV#884746 PCT 3	2,886.85
	THIRD COAST DISTRIBUTING, LLC	80564	A	INV#884746 PCT 3	43.25
	DEPARTMENT TOTAL			INV#091281 PCT 3	155.92
					4,023.47
0570-R&B PCT #4					
	ASPHALT PATCH ENT. INC.	80483	A	INV#094280 PCT 4	
	DIRT WORKS	80495	A	INV#24648 PCT 4	1,117.76
	FUELMAN	80595	A	FUEL - PCT 4	335.92
	GVTC	80472	A	830-833-1077 PCT 4	1,704.40
	K.C. ENGINEERING INC	80516	A	INV#2022-856 MIDDLE CREEK PROJECT	45.33
	MOBLEY WELDING SERVICE	80524	A	TAILGATE ON DUMP TRUCK PCT 4	2,883.00
	OUTLAW LUMBER & HARDWARE, LLC	80533	A	INV#34281 PCT 4	50.00
	SEYMOURS INC.	80548	A	INV#52178 PCT 4	32.99
	SIGN MAN, THE	80553	A	INV#15,036-G PCT 4	52.15
	THIRD COAST DISTRIBUTING, LLC	80563	A	INV#884746 PCT 4	206.90
					43.24

DEPARTMENT

NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
UNIFIRST CORPORATION	80439	A	CUST #512256 PCT 4	149.17
V-QUEST OFFICE MACHINES & SUPPLIES,	80569	A	INV#151053 PCT 4	33.98
WCR LAND SURVEYING LLC	80477	A	INV #3861 MIDDLE CREEK	850.00
DEPARTMENT TOTAL				7,504.84
FUND TOTAL				25,566.84

DEPARTMENT

NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
0400-RECORDS MANAGEMENT CLERK EXPENSES				
PPT				
DEPARTMENT TOTAL	80599	A	INV #74125 CO CLERK	6.91
FUND TOTAL				6.91

 DEPARTMENT

NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
0400-CHILD SAFETY FUND EXPENSES				
HILL COUNTRY CHILD ADVOCACY CT	80406	A	FY 2021/2022 FUNDING	46,349.00
DEPARTMENT TOTAL				46,349.00
FUND TOTAL				46,349.00

DEPARTMENT

NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
0400-JAIL INMATE COMMISSARY EXPENSES				
SAN ANTONIO EXPRESS NEWS	80545	A	ACCT#570787487 LEC	77.47
DEPARTMENT TOTAL				77.47
FUND TOTAL				77.47

DEPARTMENT	NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
0400-EXPENSES					
	SLS PARTNERSHIP	80421	A	INV #07-2022-201	17,181.00
	SLS PARTNERSHIP	80422	A	INV #06-2022-144	2,900.00
	DEPARTMENT TOTAL				20,081.00
	FUND TOTAL				20,081.00

DEPARTMENT

NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
0400-2021 TAX NOTE EXPENSES				
NORTHSTAR ELITE CONSTRUCTION & CONS	80607	A	JOB #11-2021 SOUTH ANNEX	
SLS PARTNERSHIP	80423	A	INV #07-2022-095 OLD JAIL	62,901.90
SLS PARTNERSHIP	80424	A	INV #07-2022-207 OLD JAIL	4,673.20
SLS PARTNERSHIP	80425	A	INV #07-2022-089 OLD JAIL	182.18
SLS PARTNERSHIP	80426	A	INV #06-2022-145 OLD JAIL	8,000.00
SLS PARTNERSHIP	80428	A	INV #07-2022-079 SOUTH ANNEX	2,600.00
DEPARTMENT TOTAL				80,714.68
FUND TOTAL				80,714.68

DEPARTMENT	NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
	GRAND TOTAL				361,184.92

**INVESTMENT POLICY
FOR
BLANCO COUNTY, TEXAS**

REVISED AND ADOPTED BY THE
BLANCO COUNTY COMMISSIONERS COURT

MARCH 24, 2009

I. INVESTMENT AUTHORITY AND SCOPE OF POLICY

General Statement

This policy serves to satisfy statutory requirements of Local Government Code 116.12 and Government Code Chapter 2256 to define and adopt a formal investment policy.

Funds Included

This investment policy applies to all financial assets of all funds of the County of Blanco, Texas, at the present time and any funds to be created in the future and any other funds held in custody by the County Treasurer, unless expressly prohibited by law or unless it is in contravention of any depository contract between Blanco County and any depository bank.

County's Investment Officer

In accordance with Sec. 116.112(a), Local Government Code and/or Government Code Sec. 2256.005(f) and (g), the County Investment Officer, under the direction of the Blanco County Commissioners Court, may invest County funds that are not immediately required to pay obligations of the County. The Commissioners Court shall designate by resolution one or more officers or employees as investment officer.

If the investment officer has a personal business relationship (as defined in the Public Funds Investment Act) with an entity- or is related within the second degree by affinity or consanguinity to an individual – seeking to sell an investment to the county, the investment officer must file a statement disclosing that personal business interest – or relationship – with the Texas Ethics Commission and the Commissioners Court in accordance with Government Code 2256.005(i).

II. INVESTMENT OBJECTIVES

General Statement

Funds of the county will be invested in accordance with federal and state laws, this investment policy and written administrative procedures. The County will invest according to investment strategies for each fund as they are adopted by commissioners court resolution in accordance with Sec. 2256.005(d).

Safety and Maintenance of Adequate Liquidity

Blanco County is concerned about the return of its principal; therefore, safety of principal is a primary objective in any investment transaction.

The County's investment portfolio must be structured in conformance with an asset/liability management plan which provides for liquidity necessary to pay obligations as they become due.

Diversification

It will be the policy of Blanco County to diversify its portfolio to manage the risk of loss resulting from over concentration of assets in a specific maturity, a specific issuer or a specific class of investments. Investments of the County shall always be selected that provide for stability of income and reasonable liquidity.

Yield

It will be the policy of Blanco County to earn the maximum rate of return allowed on its investments within the policies imposed by its safety and liquidity objectives, investment strategies for each fund, and state and federal law governing investment of public funds.

Maturity

Portfolio maturities will be structured to meet the obligations of the County first and then to achieve the highest return of interest. When the County has funds that will not be needed to meet current-year obligations, maturity restraints will be imposed based upon the investment strategy for each fund. The maximum allowable stated maturity of any individual investment owned by the county is two (2) years.

Quality and Capability of Investment Management

It is the County's policy to provide training required by Government Code 2256.008 and periodic training in investments for the County Investment Officer through courses and seminars offered by professional organizations and associations in order to insure the quality, capability and currency of the County Investment Officer in making investment decisions.

Investment Strategies

In accordance with the Public Funds Investment Act, Section 2256.005(d), separate written investment strategy will be developed for each of the funds under Blanco County's control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities of importance:

- 1) understanding of the suitability of the investment to the financial requirements of the entity;
- 2) preservation and safety of principal;
- 3) liquidity;
- 4) marketability of the investment if the need arises to liquidate the investment before maturity;
- 5) diversification of the investment portfolio;
- 6) yield; and
- 7) maturity restrictions.

III. INVESTMENT TYPES

Authorized.

The Blanco County Investment Officer shall use any or all of the following authorized investment instruments consistent with governing law (Government Code 2256):

- A. Certificates of deposit or share certificates are an authorized investment if the certificate is issued by a depository institution that has its main office or a branch office in this state and is:
 - 1) guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor;
 - 2) secured by obligations that are described by Section 2256.009(a) of the Public Funds Investment Act, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates, but excluding those mortgage-backed securities of the nature described by Section 2256.009(b) of the Public Funds Investment Act; or
 - 3) secured in any other manner and amount provided by law for deposits of the county.

- B. Investment pools created to function as money market mutual fund (as discussed in the Public Funds Investment Act, Sec. 2256.016) if the Commissioners Court, by resolution, executes an interlocal agreement with each pool. An investment pool shall invest the funds it receives from entities in authorized investments permitted by the Public Funds Investment Act. A county by contract may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with its local funds.

Prohibited

The Blanco County Investment Officer has no authority to use any of the following investment instruments that are strictly prohibited:

- 1) obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
- 2) obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
- 3) collateralized mortgage obligations that have a stated final maturity date of greater than ten (10) years; and
- 4) collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

IV. INVESTMENT RESPONSIBILITY AND CONTROL

Investment Institutions Defined

The Blanco County Investment Officer shall invest County funds with any or all for the following institutions or groups consistent with federal and state law and the current Depository Bank contract:

- 1) Depository bank;
- 2) Other state or national banks domiciled in Texas that are insured by FDIC;
- 3) Public funds investments pools.

Standards of Operation

The County Investment Officer shall develop and maintain written administrative procedures for the operation of the investment program, consistent with this investment policy.

Delivery vs. Payment

According to Section 2256.005(b)(4)(E), it will be the policy of the County that all securities, except for investment pool funds and mutual funds, will settle using the "Delivery vs. Payment" (DVP) basis through the Federal Reserve System. By doing so, County funds are not released until the County has received, through the Federal Reserve wire, the securities purchased.

Audit Control

The Blanco County Investment Officer will establish liaison with the Blanco County independent audit firm in preparing investment forms to assist the said firm with accounting and auditing control. The Investment Officer is subject to audit by the Blanco County independent auditor. In addition, Blanco County Commissioners Court, at a minimum, will have an annual financial audit of all County funds by an independent auditing firm, as well as an annual compliance audit of management controls on investments and adherence to the county's established investment policies in accordance with Gov. Code 2256.005(m).

Standard of Care

In accordance with Government Code 2256.006, investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following investment objectives, in order of priority: preservation and safety of principal; liquidity; and yield.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- 1) the investment of all funds, or funds under the county's control over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and
- 2) whether the investment decision was consistent with the written investment policy of the county.

V. INVESTMENT REPORTING AND PERFORMANCE EVALUATION

Quarterly Report

In accordance with Government Code 2256.023, not less than quarterly, the investment officer shall prepare and submit to the Commissioners Court a written report of investment transactions for all funds for the preceding reporting period within a reasonable time after the end of the period. An independent auditor, who will report findings to the Commissioners Court, shall formally review the report annually.

Methods to Monitor Market Value

In accordance with Government Code 2256.005(b)(4)(D), the investment policy must include methods to monitor market value of county investments. The County Investment Officer will obtain the market value for each security held in all portfolios and for collateral pledged to the county for bank deposits from recognized market pricing sources.

Market valuation of the county's investments shall be performed at least quarterly. Valuation of pledged collateral should be done at least monthly.

Notification of Investment Changes

It shall be the duty of the county Investment Officer of Blanco County, Texas to notify the Blanco County Commissioners Court of any significant changes in current investment methods and procedures prior to their implementation.

VI. INVESTMENT COLLATERAL AND SAFEKEEPING

Collateral or Insurance

The Blanco County Investment Officer shall insure that all county funds are fully collateralized or insured consistent with federal and state law and the current Bank Depository Contract in on or more of the following manners:

- 1) FDIC insurance coverage;
- 2) Obligations of the United States or its agencies and instrumentalities.

Safekeeping

All certificates of deposit, insured by the FDIC, purchased outside the Depository Bank shall be held in safekeeping by either the County or a County account in a third party financial institution. All pledged securities by the Depository Bank shall be held in safekeeping by the County, or a County account in a third party financial institution, or with a Federal Reserve Bank.

**RESOLUTION
APPOINTING INVESTMENT OFFICER FOR
BLANCO COUNTY, TEXAS**

WHEREAS, in compliance with the 1995 Legislative Session HB 2459, the Commissioners Court of Blanco County, Texas deems it necessary to have a written County Investment Policy; and

WHEREAS, this investment policy applies to all financial assets of all funds of Blanco County, Texas at the present time and any funds to be created in the future; and

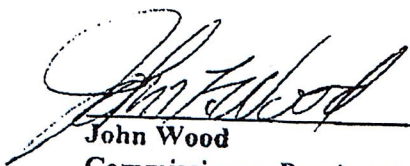
WHEREAS, funds of Blanco County, Texas will be invested in accordance with federal and state laws and the Blanco County Investment Policy.

NOW, THEREFORE BE IT RESOLVED, the Commissioners Court of Blanco County, Texas does hereby appoint the County Treasurer as the Blanco County Investment Officer under the guidance of the Blanco County Commissioners Court.


SIGNED AND APPROVED THIS 24th day of March, 2009.




BILL GUTHRIE, COUNTY JUDGE



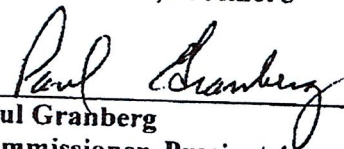
John Wood
Commissioner, Precinct 1



Chris Liesmann
Commissioner, Precinct 3

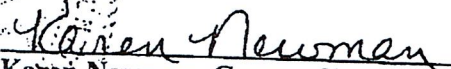


James Sultomeier
Commissioner, Precinct 2



Paul Granberg
Commissioner, Precinct 4





Karen Newman, County Clerk



2022 - 2023 Renewal Notice and Benefit Confirmation

Group: 48329 - Blanco County

Anniversary Date: 10/01/2022

Return to TAC by: 06/30/2022

Please initial and complete each section confirming your group's benefits and fill out the contribution schedule according to your group's funding levels. Fax to 1-512-481-8481 or email to erinc@county.org.

For any plan or funding changes other than those listed below, please contact Erin Crafton at 1-800-456-5974.

MEDICAL

Medical: Plan 600-NG \$25 Copay, \$250 Ded, 80%, \$2000 OOP Max

RX Plan: Option 1A-NG \$5/15/30, \$0 Ded

Your % rate increase is: 5.90%

Your payroll deductions for medical benefits are: Pre Tax

Tier	Current Rates	New Rates Effective 10/1/2022	New Amount Employer Pays	New Amount Employee Pays	New Amount Retiree Pays (if applicable)
Employee Only	\$876.96	\$928.70	\$	\$	\$
Employee + Child	\$1,136.64	\$1,203.70	\$	\$	\$
Employee + Child(ren)	\$1,430.12	\$1,514.50	\$	\$	\$
Employee + Spouse	\$1,833.50	\$1,941.68	\$	\$	\$
Employee + Family	\$2,324.88	\$2,462.04	\$	\$	\$

_____ Initial to accept Medical Plan and New Rates.

DENTAL

Dental: Plan III w/Ortho - 80% Prevent., \$75 Ded, 80% Basic 50% Major

Your % rate increase is: -4.80%

Your payroll deductions for dental benefits are: Pre Tax

Tier	Current Rates	New Rates Effective 10/1/2022	New Amount Employer Pays	New Amount Employee Pays	New Amount Retiree Pays (if applicable)
Employee Only	\$25.56	\$24.32	\$	\$	\$
Employee + Child(ren)	\$68.86	\$65.54	\$	\$	\$
Employee + Spouse	\$51.16	\$48.70	\$	\$	\$
Employee + Family	\$94.44	\$89.90	\$	\$	\$

_____ Initial to accept Dental Plan and New Rates.

VISION

Vision: Plan I

Your % rate increase is: 0.00%

Your payroll deductions for vision benefits are: **Pre Tax**

Tier	Current Rates	New Rates Effective 10/1/2022	New Amount Employer Pays	New Amount Employee Pays	New Amount Retiree Pays (if applicable)
Employee Only	\$6.20	\$6.20	\$	\$	\$
Employee + Child(ren)	\$12.44	\$12.44	\$	\$	\$
Employee + Spouse	\$11.80	\$11.80	\$	\$	\$
Employee + Family	\$18.28	\$18.28	\$	\$	\$

_____ Initial to accept Vision Plan and New Rates.

LIFE - BASIC

Basic Life Products:
(Rates are per thousand)

Coverage Volume per Employee: \$15,000

	Current Rates	New Rates Effective 10/1/2022	Amount Employer Pays	Amount Employee/ Retiree Pays (if applicable)
Basic Term Life	\$0.415	\$0.415	100%	0%
Basic AD&D	\$0.030	\$0.030	100%	0%

_____ Initial to accept New Basic Life Rates.

RETIREE

Please circle one for each benefit that applies.

Your group allows retiree coverage for:

Medical	Pre 65	Post 65
Dental	Pre 65	Post 65
Vision	Pre 65	Post 65

_____ Initial to confirm

WAITING PERIOD

Waiting period applies to all benefits.

Employees

90 days - Day following waiting period

Elected Officials

Date of hire

_____ Initial to confirm.

COBRA ADMINISTRATION

Please indicate how your group manages COBRA administration:

- County/Group processes COBRA on OASYS
**County/Group is responsible for fulfilling COBRA notification process and requirements.*
- BCBS COBRA Department processes COBRA
**BCBS COBRA Department administers via COBRA contract with the County/Group*
- County/Group processes TAC HEBP Continuation of Coverage on OASys (< 20 employees)
**County/Group is responsible for fulfilling notification process and requirements*

_____ Initial to confirm COBRA Administration.

PLAN INFORMATION

Broker or Consultant Information

Please confirm your broker or consultant's name, if applicable: **Michelle Burnett**

Agency Name	Crandall & Assoc.
Agency Address	
Number and Street	5406 Prue Road
City	San Antonio
State	TX
Zip	78240
Broker Representative or Consultant's Name	Michelle Burnett
Contact Phone Number	2106968333
Contact Email Address	Michelle@crandallassoc.com

Please list changes and/or corrections below

_____ Initial to confirm Broker or Consultant information

- Please update broker or consultant's information.
- If applicable, broker commissions are included in rates listed on page 1.
- Retirees pay the same premium as active employees regardless of age for medical and dental.
- Rates based upon current benefits and enrollment. A substantial change in enrollment (10% over 30 days or 30% over 90 days) may result in a change in rates.

- Form must be received by **06/30/2022** in order to avoid additional administrative fees.
- Signature on the following page is required to confirm and accept your group's renewal.

TAC HEBP Member Contact Designation Blanco County

CONTRACTING AUTHORITY

As specified in the Interlocal Participation Agreement, each Member Group hereby designates and appoints, as indicated in the space provided below, a Contracting Authority of department head rank or above and agrees that TAC HEBP shall NOT be required to contact or provide notices to ANY OTHER person. Further, any notice to, or agreement by, a Member Group's Contracting Authority, with respect to service or claims hereunder, shall be binding on the Member. Each Member Group reserves the right to change its Contracting Authority from time to time by giving written notice to TAC HEBP.

Please list changes and/or corrections below.

Name/Title Honorable Camille H. Swift/Treasurer

Address PO Box 471
Johnson City, TX 78636-0471

Phone 830-868-4566

Fax 830-868-7788

Email bctreas@co.blanco.tx.us

BILLING CONTACT

Responsible for receiving all invoices relating to HEBP products and services.

Please list changes and/or corrections below.

Name/Title Honorable Camille H. Swift/Treasurer

Address PO Box 471
Johnson City, TX 78636-0471

Phone 830-868-4566

Fax 830-868-7788

Email bctreas@co.blanco.tx.us

HIPAA Secured Fax

COUNTY REPRESENTATIVE

HEBP's main contact for daily matters pertaining to the health benefits.

Please list changes and/or corrections below.

Name/Title Honorable Camille H. Swift/Treasurer

Address PO Box 471
Johnson City, TX 78636-0471

Phone 830-868-4566

Fax 830-868-7788

Email bctreas@co.blanco.tx.us

Signature of County Judge or Contracting Authority

Date: _____

Please PRINT Name and Title

The Texas Association of Counties would like to thank you for your membership in the only all county-owned and county directed Health and Employee Benefits Pool in Texas.



2022 - 2023 Alternate Plan Proposal

Group: 48329 - Blanco County

Effective Date: 10/01/2022

	Current Plan Year	Renewal Rates	Option 1	Option 2
Plan:	600-NG	600-NG	800-NG	1100-NG
Option:	RX-1A-NG	RX-1A-NG	RX-1A-NG	RX-1A-NG
Rates				
Employee Only	\$876.96	\$928.70	\$901.30	\$875.28
Employee + Child	\$1,136.64	\$1,203.70	\$1,168.02	\$1,134.12
Employee + Child(ren)	\$1,430.12	\$1,514.50	\$1,469.46	\$1,426.66
Employee + Spouse	\$1,833.50	\$1,941.68	\$1,883.76	\$1,828.74
Employee + Family	\$2,324.88	\$2,462.04	\$2,388.44	\$2,318.52
Medical Plan				
Deductible In/Out Network	\$250/500	\$250/500	\$500/750	\$750/1000
Co-Insurance % In/Out	80/60	80/60	80/60	80/60
Co-Insurance Maximum	\$2000/4000	\$2000/4000	\$2500/5000	\$3000/6000
Office Visit	\$25	\$25	\$25	\$25
Specialist Visit				
Emergency Room Hospital	\$100	\$100	\$100	\$150
Prescription Plan				
Prescription Card Co-Pay	5/15/30	5/15/30	5/15/30	5/15/30
Deductible	\$0	\$0	\$0	\$0

Proposal rates are based on the following information:

- Rates based upon current benefits and enrollment. A substantial change in enrollment (10% over 30 days or 30% over 90 days) may result in a change in rates.
- Rates are based on a minimum employer contribution of 100% of the employee only rate or current funding level.
- Retirees pay the same premium as active employees regardless of age for medical and dental.
- Form must be received by 06/30/2022 in order to avoid a delay in implementation of benefits and/or late processing fees.

Please indicate the selected plan here _____
Fax the signed document to 1-512-481-8481.

Signature _____ Date _____



TEXAS ASSOCIATION of COUNTIES
HEALTH AND EMPLOYEE BENEFITS POOL

12 Month Medical Report

Post Date : Mar 2022

Metrics : (Average Members, Average Subscribers, Total Contribution, Medical Paid, Pharmacy Paid, Paid)
Rows : (Paid Date)

Columns : (Metrics)

Paid Date : Last 12 Months

Coverage Type : (Medical)

Group : (048329 - BLANCO COUNTY/TAC)

Paid Date	Average Subscribers	Average Members	Total Contribution	Medical Paid	Pharmacy Paid	Paid
Apr 2021	64	82	\$59,829.92	\$88,801.19	\$14,749.13	\$103,550.32
May 2021	65	83	\$59,829.92	\$13,594.74	\$11,940.40	\$25,535.14
Jun 2021	66	87	\$61,992.14	\$23,089.47	\$11,548.12	\$34,637.59
Jul 2021	65	86	\$61,170.24	\$20,249.02	\$10,371.01	\$30,620.03
Aug 2021	64	82	\$59,829.92	\$34,576.30	\$8,312.52	\$42,888.82
Sep 2021	65	84	\$59,008.02	\$96,365.89	\$8,966.93	\$105,332.82
Oct 2021	65	85	\$64,391.20	\$106,291.41	\$12,801.16	\$119,092.57
Nov 2021	66	86	\$66,145.12	\$16,262.79	\$8,347.41	\$24,610.20
Dec 2021	68	88	\$65,268.16	\$60,389.30	\$9,820.74	\$70,210.04
Jan 2022	66	86	\$66,145.12	\$103,286.81	\$9,431.85	\$112,718.66
Feb 2022	65	85	\$65,268.16	\$17,911.86	\$9,478.02	\$27,389.88
Mar 2022	65	86	\$65,268.16	\$18,204.31	\$6,808.58	\$25,012.89
Total: Selected Filter(s)	65	85	\$754,146.08	\$599,023.09	\$122,575.87	\$721,598.96



TEXAS ASSOCIATION *of* COUNTIES HEALTH AND EMPLOYEE BENEFITS POOL

HCC - No PHI

Post Date: Mar 2022

Service Category: Total (Inpatient Facility, Outpatient Facility, Pharmacy, Professional)

Metrics: (Paid)

Claim Type: (MEDICAL, PHARMACY)

Coverage Type: (Medical)

Group: (048329 - BLANCO COUNTY/ITAC)

Paid Month: Last 12 Months

Paid: greater or equal 10000.00

Paid: (descending)

Encrypted Member ID	Member Status	Medical Paid	Pharmacy Paid	Paid
16990294137	Active	\$133,220.15	\$8,740.75	\$141,960.90
18411177936	Active	\$89,295.55	\$123.48	\$89,419.03
17030469390	Active	\$80,938.38	\$568.02	\$81,506.40
9670171805	Active	\$11,871.69	\$63,845.06	\$75,716.75
10660196771	Active	\$67,808.88	\$6,353.93	\$74,162.81
13570327640	Active	\$23,706.48	\$21,221.56	\$44,928.04
19150085315	Active	\$25,755.93	\$50.04	\$25,805.97
3054953287	Active	\$16,243.20	\$373.69	\$16,616.89
3040627338	Active	\$15,341.27	\$616.04	\$15,957.31
18000952872	Active	\$11,075.22	\$145.33	\$11,220.55
3062658654	Active	\$10,400.06	\$3.13	\$10,403.19
Query Totals: 11		\$485,656.81	\$102,041.03	\$587,697.84



TEXAS ASSOCIATION of COUNTIES
HEALTH AND EMPLOYEE BENEFITS POOL

12 Month Dental Report

Post Date : Mar 2022

Metrics : (Average Subscribers, Average Members, Total Contribution, Dental Paid)
Rows : (Paid Date)

Columns : (Metrics)

Paid Date : Last 12 Months

Coverage Type : (Dental)

Group : (048329 - BLANCO COUNTY/TAC)

Paid Date	Average Subscribers	Average Members	Total Contribution	Dental Paid
Apr 2021	65	79	\$1,997.98	\$1,899.34
May 2021	66	80	\$1,980.28	\$1,126.26
Jun 2021	67	81	\$2,031.40	\$1,625.26
Jul 2021	66	80	\$2,005.84	\$106.20
Aug 2021	65	79	\$1,980.28	\$822.50
Sep 2021	66	80	\$1,954.72	\$938.40
Oct 2021	66	85	\$2,100.36	\$922.40
Nov 2021	67	86	\$2,151.48	\$187.49
Dec 2021	69	88	\$2,125.92	\$779.35
Jan 2022	66	85	\$2,125.92	\$1,004.00
Feb 2022	65	84	\$2,100.36	\$683.70
Mar 2022	65	85	\$2,100.36	\$1,551.21
Total: Selected Filter(s)	66	83	\$24,654.90	\$11,646.11



TEXAS ASSOCIATION of COUNTIES
HEALTH AND EMPLOYEE BENEFITS POOL

HEALTHY COUNTY WELLNESS CONTACT DESIGNATION

Blanco County

WELLNESS COORDINATOR

The Wellness Coordinator is the primary contact regarding the Healthy County wellness program. The wellness coordinator is responsible for administrating Healthy County components and informing employees of all wellness resources available.

Current Wellness Coordinator

Name: Camille Swift

Title: Treasurer

Address: PO Box 471
Johnson City, TX 78636-0471

Email: bctreas@co.blanco.tx.us

Phone Number: (830) 868-4566

Fax Number:

Please list changes and/or corrections:

WELLNESS SPONSOR

The Wellness Sponsor is responsible for supporting the coordinator in administrating Healthy County components and encouraging county employees to access all Healthy County wellness resources available. An elected official in this role is preferred to illustrate management support for wellness.

Current Wellness Sponsor

Name:

Title:

Address:

Email:

Phone Number:

Fax Number:

Please list changes and/or corrections:

Contracting Authority Signature: _____

Date: _____



TEXAS ASSOCIATION of COUNTIES
HEALTH AND EMPLOYEE BENEFITS POOL

HEALTHY COUNTY: COUNTY SPECIFIC INCENTIVE PROGRAM

A County Specific Incentive (CSI) is a wellness program that rewards employees and/or spouses for healthy behaviors such as completing an annual exam, tobacco affidavit, or participating in a physical activity program in exchange for avoiding a premium contribution, a lower monthly premium, earn additional days of PTO, or other rewards decided on by the County or District. Penalties and Rewards are administered at the county or district level.

Healthy County is available to assist in the process of designing, communicating, and tracking a CSI. Employees will be able to view their progress and completion of the incentive on the Healthy County energized by Sonic Boom portal.

YOUR COUNTY OR DISTRICT'S CSI

Our records indicate that your County or District does not currently have a CSI. Please make a selection below to let us know if you would like to implement a CSI or learn more about implementing a CSI. Your county or district's Wellness Consultant will reach out to you to discuss design options. Also, please feel free to contact your county or district's Wellness Consultant at any time to begin this process. If your County or District decides to implement a CSI, there is a six week waiting period before employees can view the program online.

- We would like to implement a CSI Program for the 2022-2023 plan year.
- We are interested in learning more about the CSI Program.
- We are not interested in learning more about the CSI Program at this time.

County or District Name: _____

Printed Name and Title: _____

Contracting Authority Signature: _____

Date: _____

Proclamation Recognizing Workforce Solutions Rural Capital Area for 35 Years of Service to Blanco County

WHEREAS, the Workforce Solutions Rural Capital Area Workforce Development Board was incorporated on June 30, 1987, to preserve our state's integrated, employer-driven workforce system by providing no-cost recruitment, employment services, and child care assistance, to businesses and job seekers specific to the nine-county Rural Capital Area of Central Texas; and

WHEREAS, Blanco County and Workforce Solutions Rural Capital Area, in partnership, are committed to ensuring local employers will have a highly skilled and educated workforce and our residents will have the competencies, skills, and education to become self-sufficient and live a quality life; and

WHEREAS, Workforce Solutions Rural Capital Area is led by 27 volunteer Board of Directors comprised of community leaders from across many areas of expertise including, business; community-based organizations; economic development; education; government; literacy; labor; and vocational rehabilitation; to further its mission of empowering the workforce of the Rural Capital Area; and

WHEREAS, Workforce Solutions Rural Capital Area has been uniquely able to meet the changing workforce development needs of Blanco County's economy and provide thousands of employers and residents with customized solutions to empower their workforce journeys; and

WHEREAS, the celebration of Workforce Solutions Rural Capital Area's 35th Anniversary would honor their commitment and service to the community, and encourage more Blanco County employers and workers to connect with their workforce programs; and

NOW, THEREFORE, Be It Proclaimed That, the Board of Commissioners of the County of Blanco, State of Texas, does hereby commend Workforce Solutions Rural Capital Area for its outstanding efforts over the last 35 years, and we express our appreciation for its leadership in all areas of workforce development within our communities.

WITNESS MY HAND AND SEAL OF OFFICE OF THE COUNTY JUDGE, THIS 14th DAY OF JUNE, 2022.

ATTEST:

COPY

BRETT BRAY
BLANCO COUNTY JUDGE

LAURA WALLA
BLANCO COUNTY CLERK



PROCLAMATION

Flag Day and Week

WHEREAS, the Second Continental Congress adopted the American Flag on June 14, 1777; and

WHEREAS, June 14, 2022 marks over 245 years of displaying our American Flag; and

WHEREAS, it is fitting and proper to officially recognize “Old Glory” as a symbol of hope, inspiration and pride for the people of the United States and around the world; and

WHEREAS, in order to commemorate the adoption of our flag, on August 3, 1949, the Congress, by joint resolution, designated June 14 of each year as “Flag Day” and requested that the President issue an annual proclamation designating the week in which June 14 occurs as “National Flag Week” and call upon citizens of the United States to display the flag during that week; and

WHEREAS, the Hill County Chapter, National Society Daughters of the American Revolution, is hereby recognized for its ongoing efforts to honor and support National Flag Day and Week;

NOW, THEREFORE, I, Brett Bray, by the power vested in me as County Judge of Blanco County, Texas, and on behalf of the Citizens of Blanco County, do hereby proclaim the week of June 12 - 18, 2022 as

“NATIONAL FLAG WEEK”

in the County of Blanco, Texas and ask our citizens to reaffirm the ideals of our County by displaying our American Flag at their homes and throughout the Country.

**Given under my hand and seal this _____
day of June 2022.**

Brett Bray, County Judge

County Road Inventory Delegation Form

Blanco County agrees to delegate responsibility of updating the County Road Inventory for 2022 to the following 3rd party:

Capital Area Council of Governments

Capital Area Council of Governments (CAPCOG) agrees to accept responsibility for updating the 2022 County Road Inventory on behalf of Blanco County.

County Judge Brett Bray

Date

COPY

Betty Voights, CAPCOG Executive Director

Date

Please return to:

Texas Department of Transportation
Transportation Planning and Programming Division
Attention: Data Management Section – Mapping
PO Box 149217
Austin, TX 78714-9217

May 24, 2022

The Honorable Brett Bray
Judge of the County of Blanco
101 East Pecan/P.O. Box 387
Johnson City, TX 78636

Dear Hon. Brett Bray,

This proposal addresses the pre-preservation and archival digitization (including image capture and processing) of historical Civil and Criminal Case Files for the Office of the Blanco County District Clerk.

This proposal addresses additional files discovered just prior to the retirement of the Hon. Debby Elsbury as District Clerk. In an effort to ensure access to these historical files, Ms. Elsbury asked Kofile to pickup and evaluate these boxes, and provide a proposal. This work was not reflected on the original project assessment. This signed Pickup Ticket is included as an attachment to this proposal.

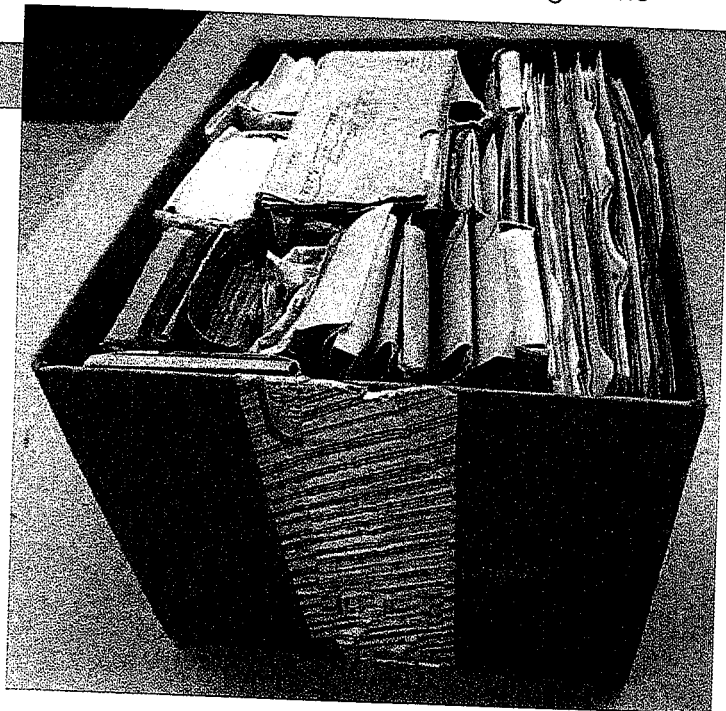
Kofile Technologies, Inc. (Kofile) will address all of the necessary services for these assets at its *Conservation & Digitization* Lab in Dallas, TX. Kofile is uniquely qualified to address the long-term management, preservation, digital access, and storage of any permanent retention records and active records. At Kofile, each project is unique and deserves special attention.

These services may be eligible for reimbursement under the American Rescue Plan Act of 2021 (ARPA) in regards to Prevention in Congregate Setting in support of Social Distancing for COVID-19 and future pandemics for title researchers/attorneys by providing online access to digitized assets.

CONDITION ASSESSMENT

Please see the following for photographic documentation of these historical case files.

These files are in shucks (tri-folded). Due to their historical nature, these records maintain a PERMANENT retention period according to *Local Schedule DC*, Texas State Library & Archives Commission, March 2019 (see Record Number CC1425-09a, pp. 45).



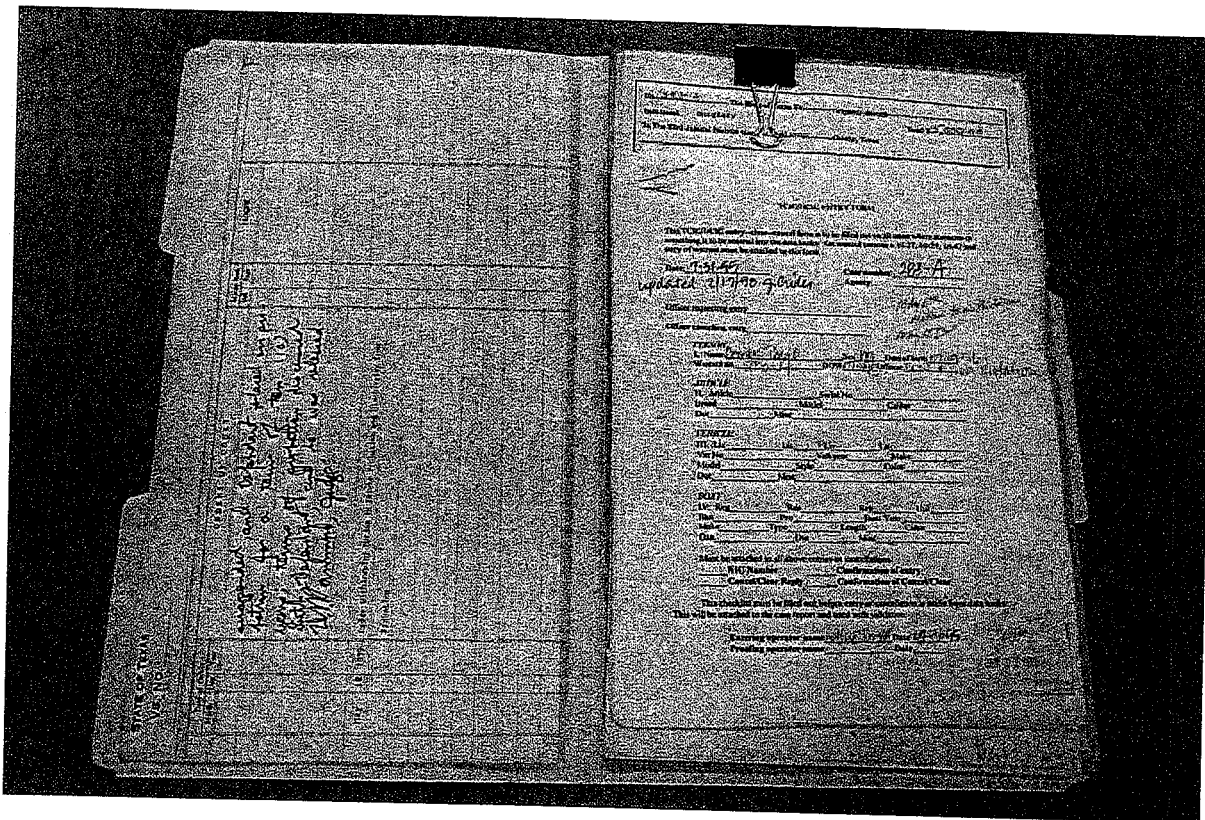
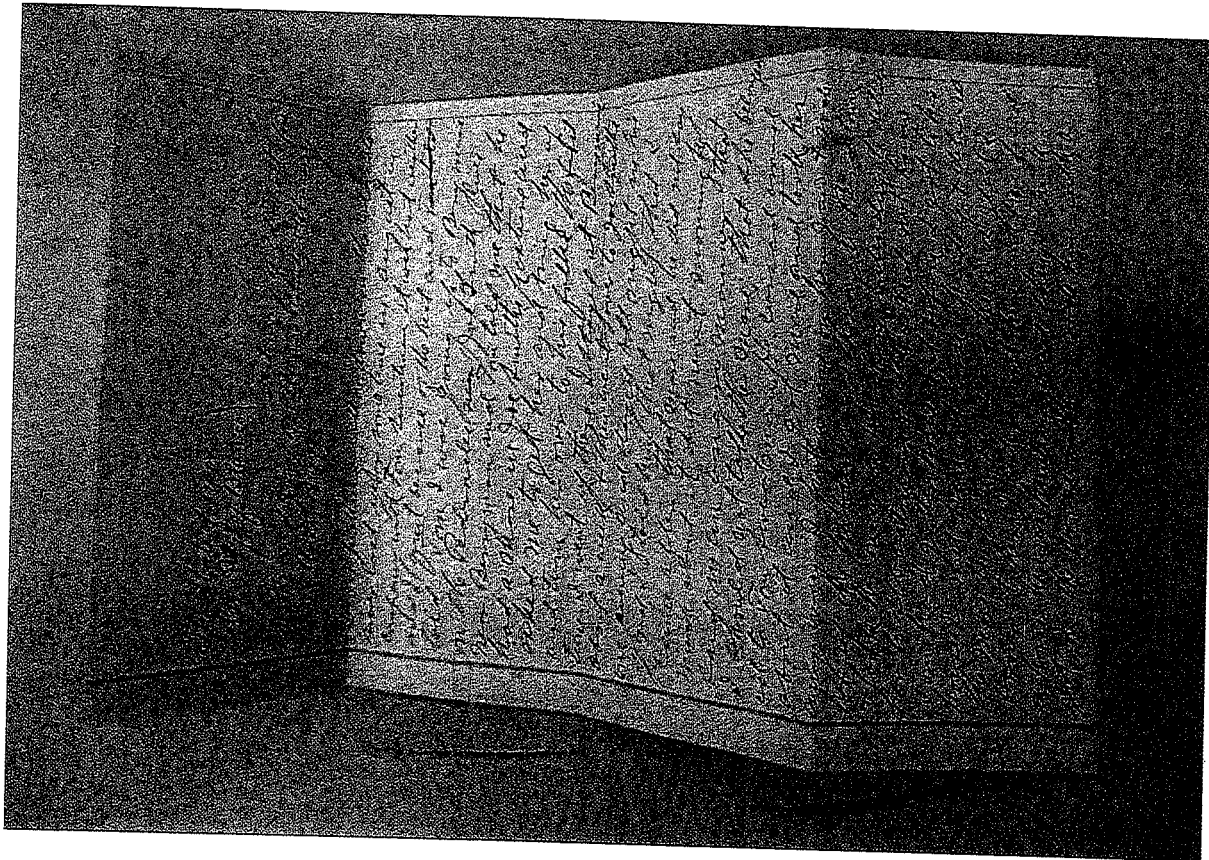
6300 CEDAR SPRINGS ROAD, DALLAS, TEXAS 75235
P: 214/ 351.4800 F: 214/ 442.6669 KOFI.COM

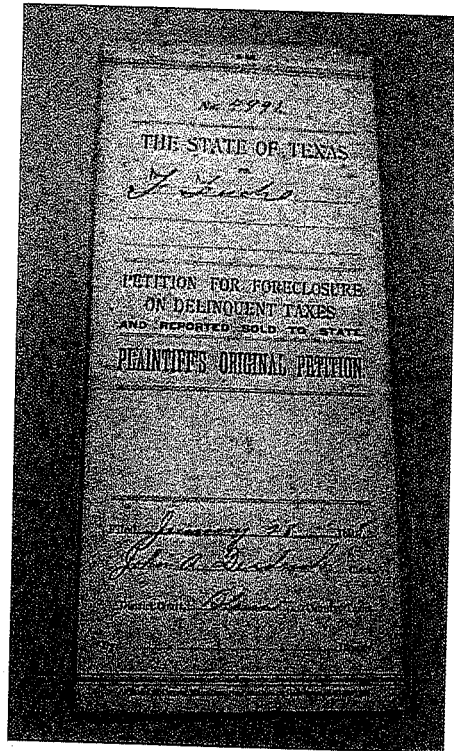
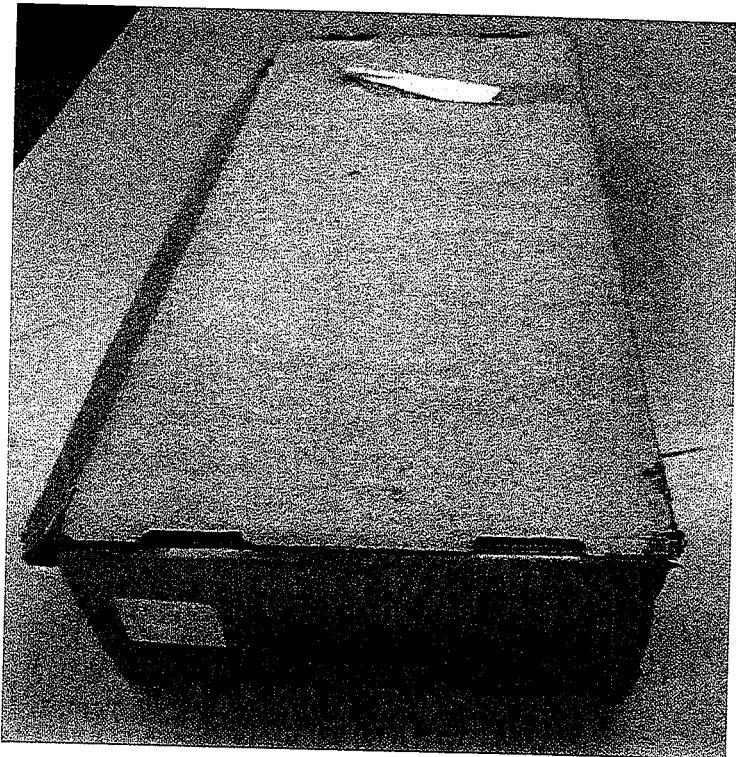
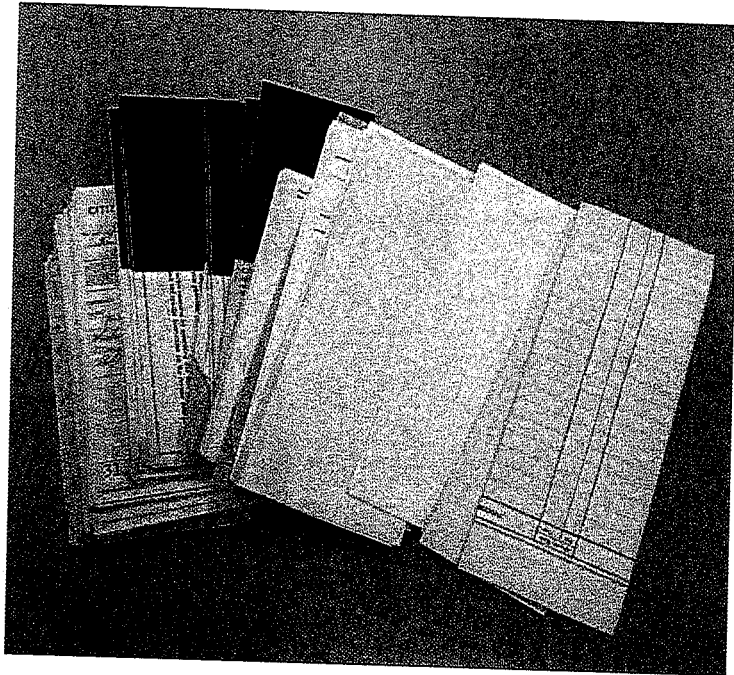
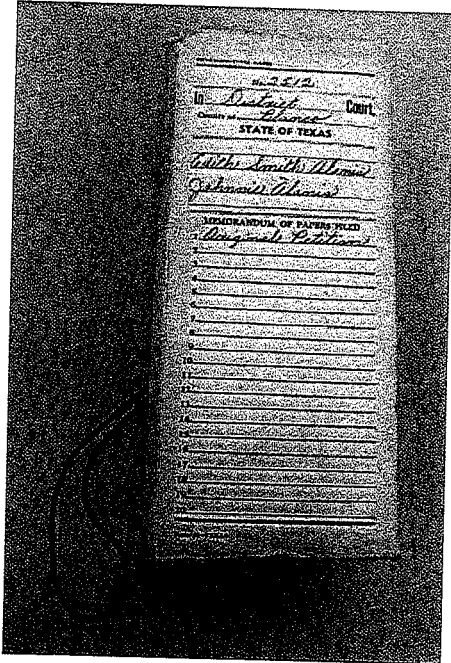
These items are in fair to poor condition. Documents are manuscript—or handwritten. The sheets suffer from iron gall ink burn, and are very brittle and yellowed. The envelopes and the sheet edges are extremely fragmented.

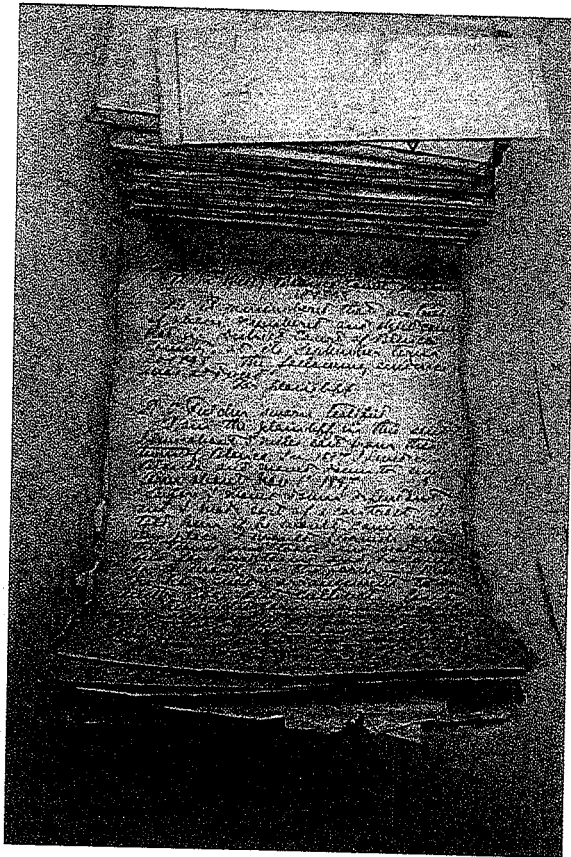
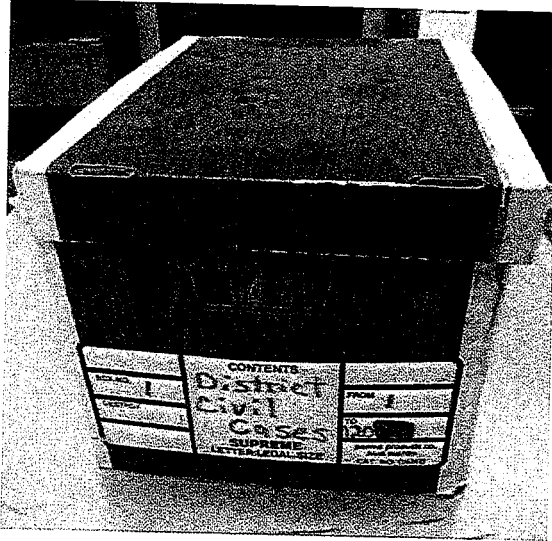
With careful testing and observation, archivists have concluded that many formerly acceptable practices cause more damage than realized. Anyone stepping into a courthouse can see the effects of antiquated filing and storage methods.

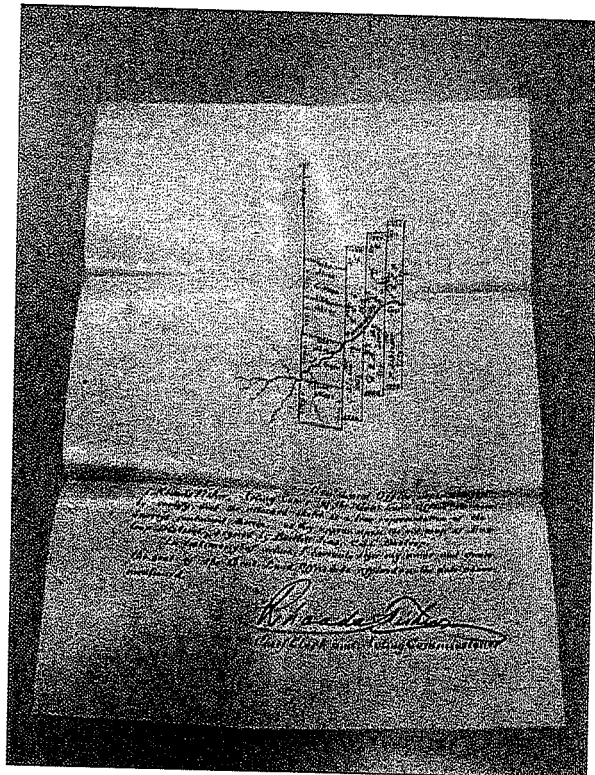
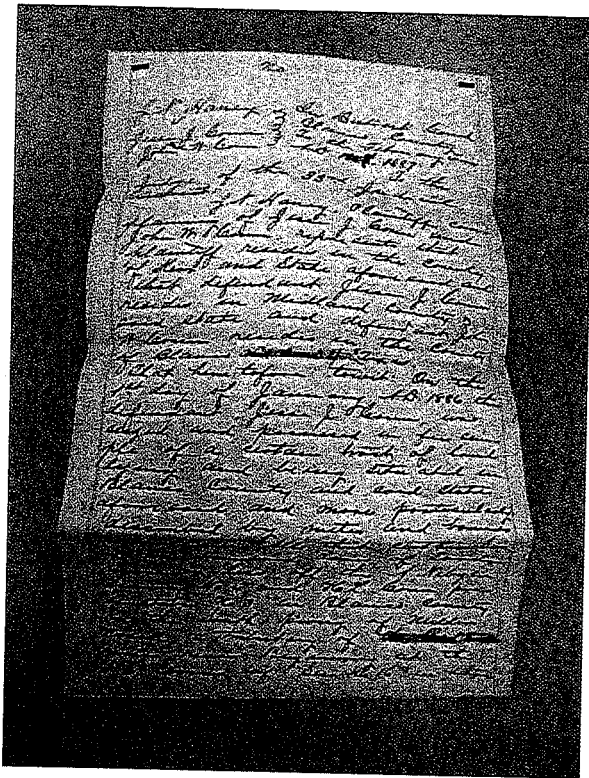
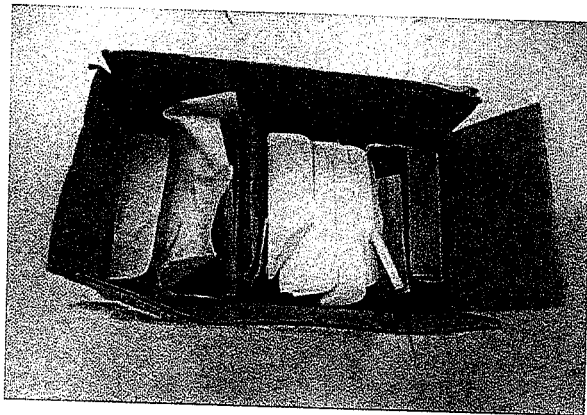
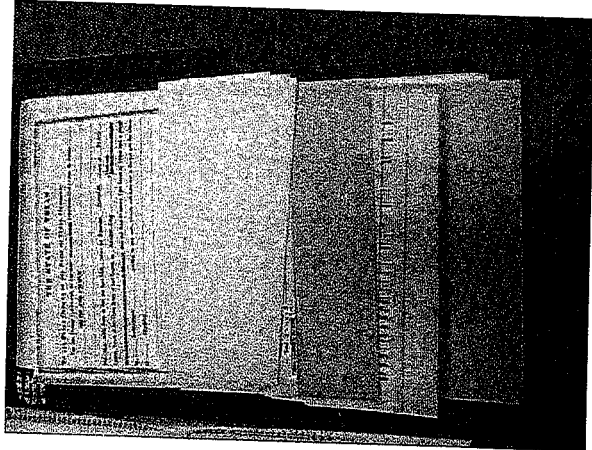
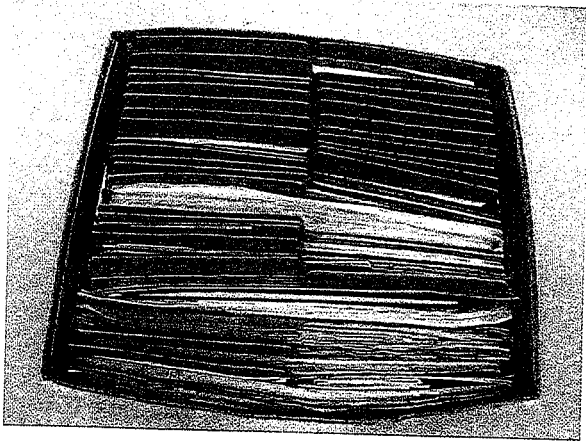
Pigeon files or shuck cabinets (colloquial names) require records to be tri-folded. This storage method was judged destructive over 75 years ago. Pigeon file drawers or "cans" pull out for access to the housed instruments. This sliding function shreds fragile documents, while the tri-folded state weakens paper strength.

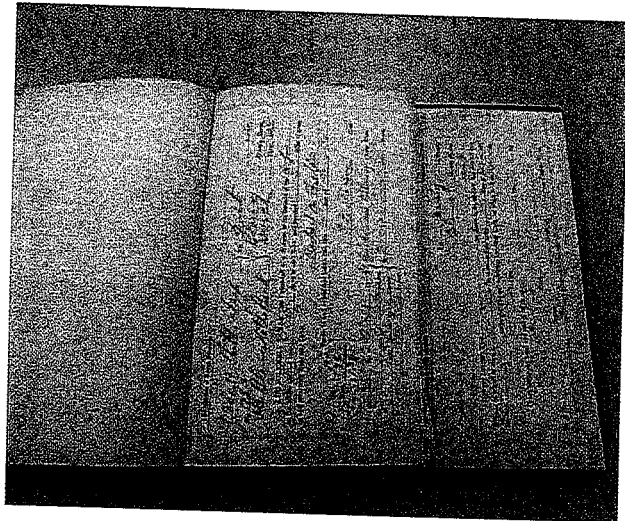
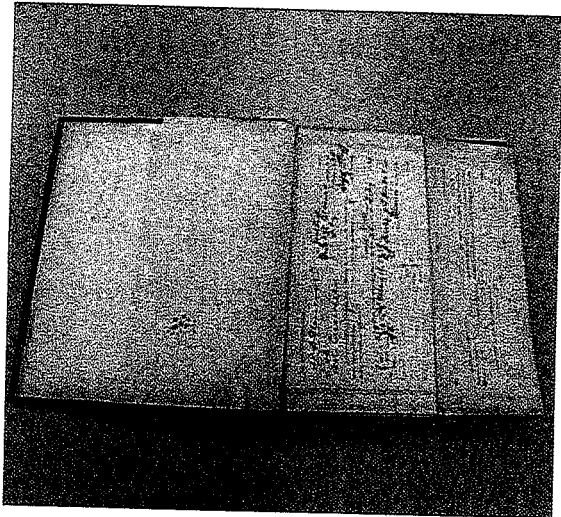
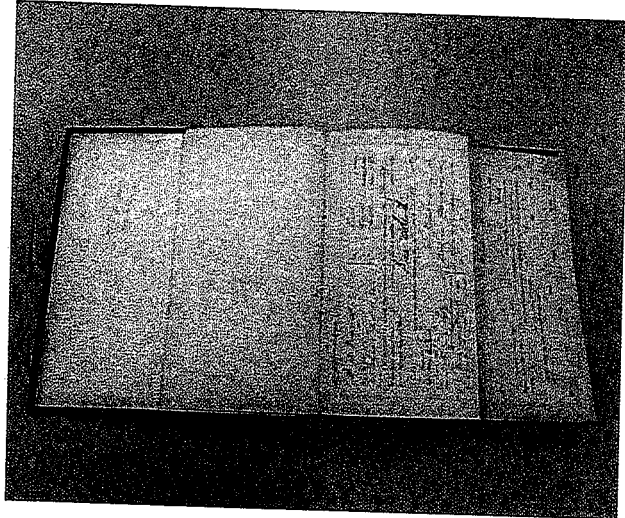
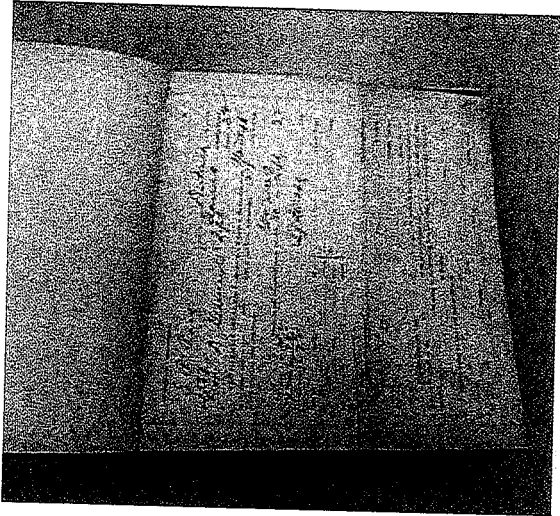
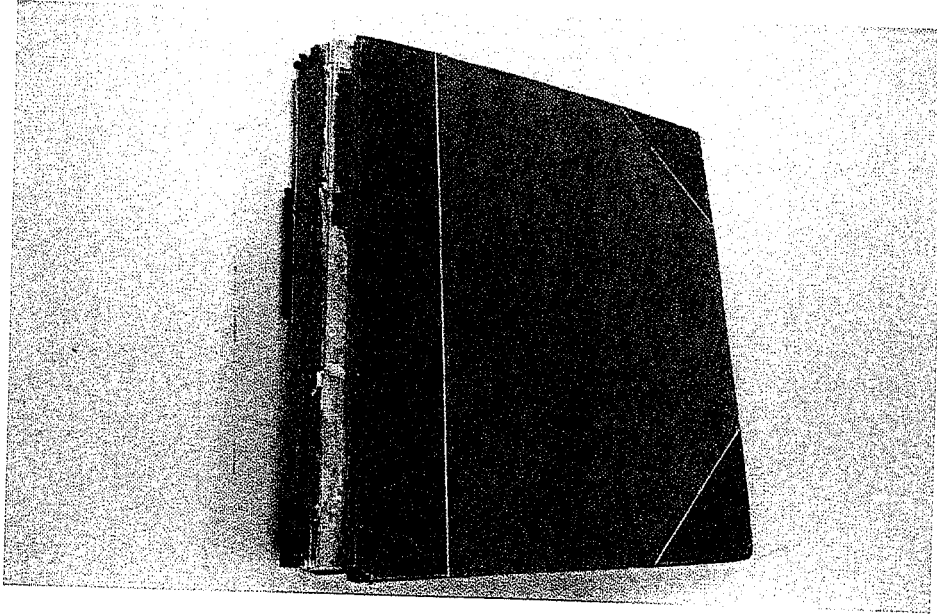


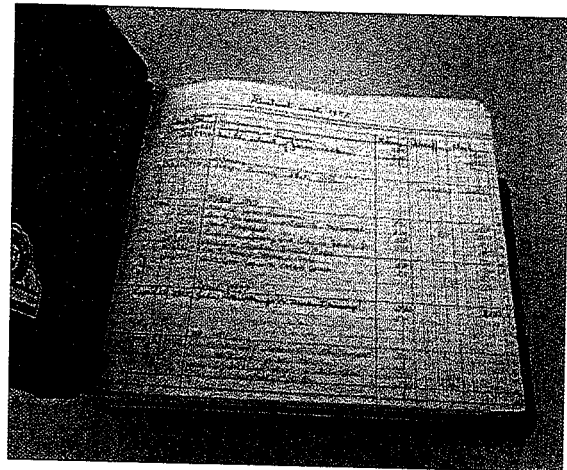
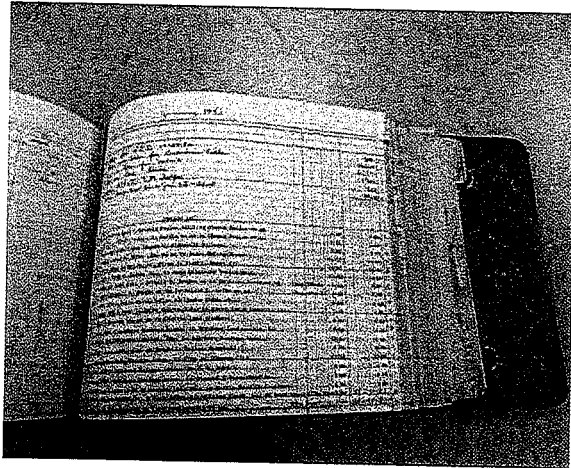
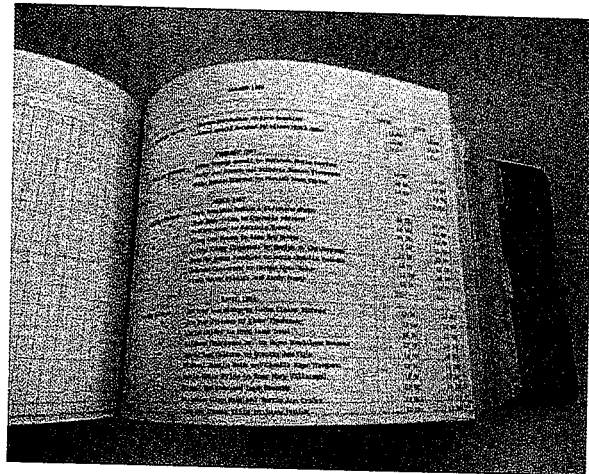
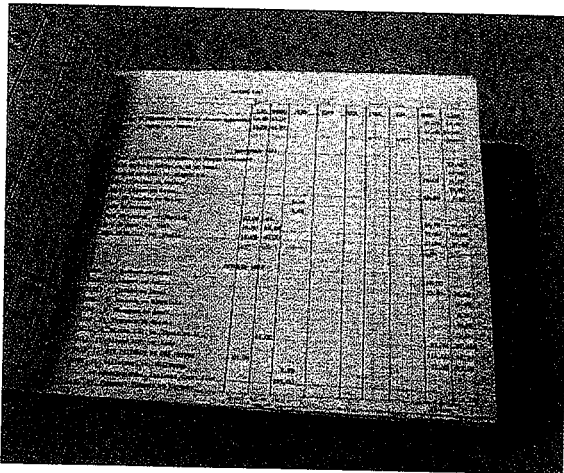
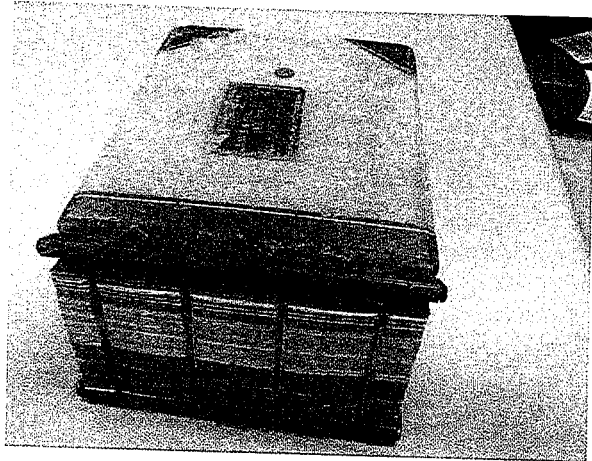
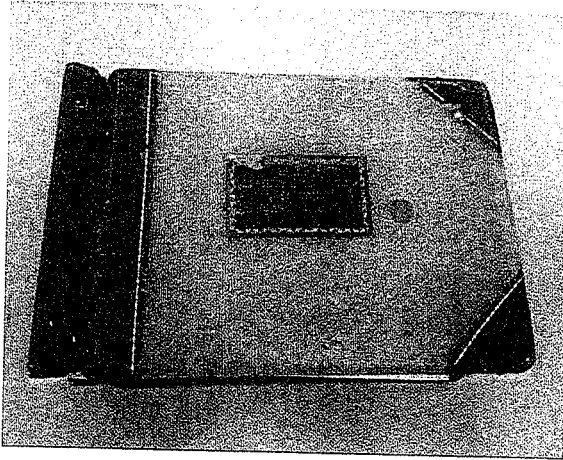










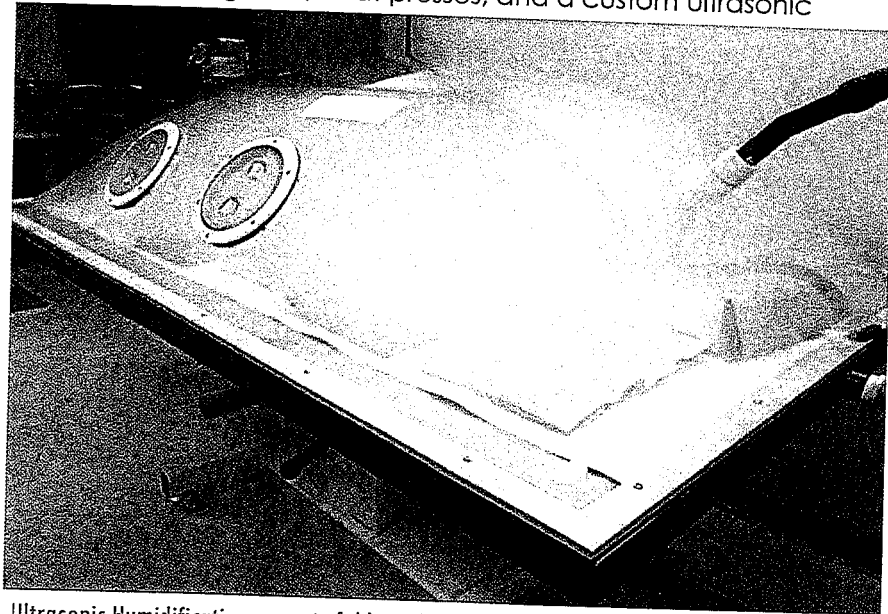


METHODOLOGY

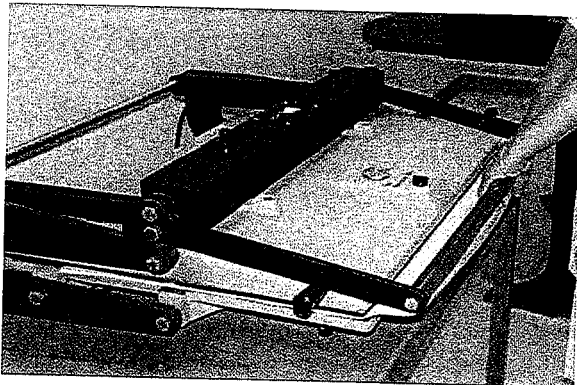
PRE-PRESERVATION & PREP

Files are physically prepared for scanning. Prep includes staple and brad removal, reduction of adhesives, orientation of documents, and unfolding. Kofile utilizes several paper conservation methods for safely flattening the documents without damaging originals. Tools to 'flatten' include tacking irons, heat presses, and a custom Ultrasonic Humidification Chamber (also known as a paper suction table).

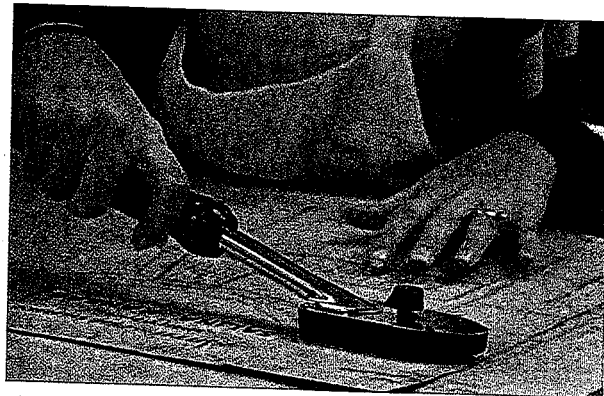
Also at this stage, fragile documents are identified and flagged for exception handling and placement in Mylar, as necessary. Sequential document order is maintained and controlled by either batch or page. Page order is maintained by hand numbering with a light pencil.



Ultrasonic Humidification corrects folds and bends for fragile sheets. Documents dry between acid-free blotters. Monitoring eliminates ink bleeds and mold/fungus growth.



A heat press is used to flatten the document in order to obtain the best initial capture.



A tacking iron, a specialized tool with temperature controls, flattens standard sized documents.

IMAGING OVERVIEW

Images are captured at a minimum of 300 dpi at 256 bi-tonal or gray levels. This ensures the highest image quality for documents with poor contrast and difficult-to-read information. Images accumulate as Group IV bi-tonal images in a standard PDF or TIFF format. Images are optimized and scaled for system output.

Kofile makes use of gray-scale scanning techniques for documents to ensure the optimum resolution of each page. Effectiveness and minimum legibility of the scanning process are verified through rigorous and systematic quality control. Kofile always defaults to U.S. National Archives and Records Administration (NARA) technical guidelines for digitization.

Sample Phase Delineation

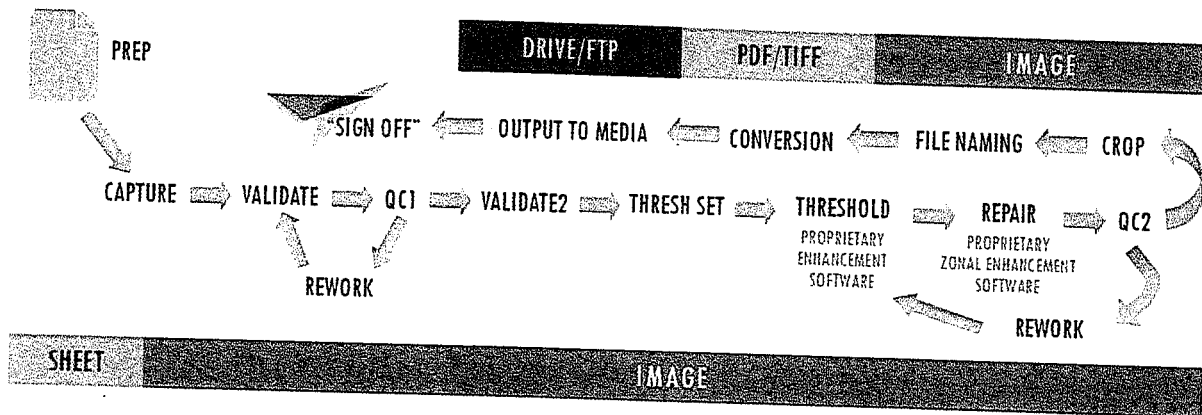


IMAGE CAPTURE

Domain specific knowledge is a necessity for this project. A vendor that does not understand permanent asset collections may address the Blanco County files as disposable documents. Kofile understands these are not disposable records, and will maintain file order and identification.

Operators observe each page during capture. For faint or illegible pages, the operator marks the page, readjusts the scanner, and employs contrast tools. If unsuccessful, the operator indicates and inserts a review form for the quality assurance team to assess. The page is treated with a "Best Possible Image Indicator" or further enhancements.

Kofile utilizes multiple types of scanners for various conditions and types of documents. The map pictured above right is being captured with an overhead non-contact scanner. Roll scanners would damage the originals and will not produce a viable permanent digital working copy.

Documents are imaged by hand, and technicians are trained to handle fragile documents.

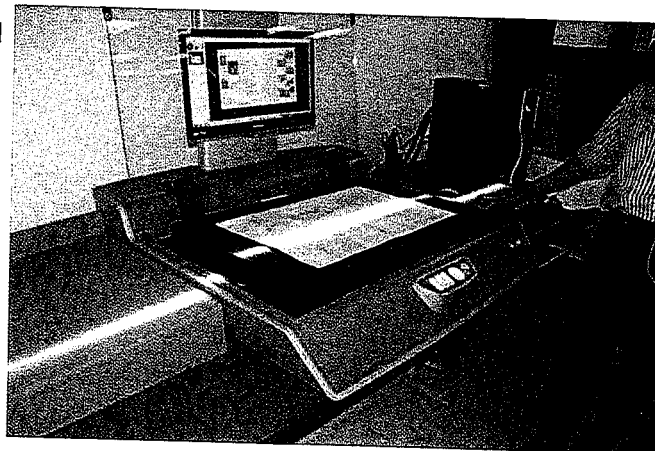


IMAGE PROCESSING

IMAGE PERFECT, Kofile's proprietary software, ensures optimum image quality. When sheets vary in size and density, this custom programming ensures image uniformity. It provides proprietary algorithms to achieve superior image quality. Utilization of algorithms is critical to address the varying densities and quality levels in any local public records collection.

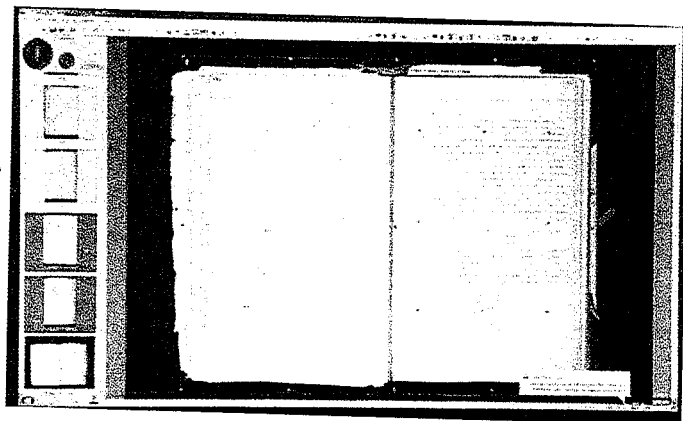
This proprietary software is a digital SLR-based system. Kofile utilizes the Microsoft® SQL database as the underpinning for production. Operators can interactively build and edit image processing scripts. The image processing scripts can be saved for batch processing. It also boasts progress tracking capabilities and exceptions identification. Supervisors quickly and efficiently manage and correct problems.

At capture, this software automatically addresses many common problems:

- White-on-white images
- Synchronizing images from different scanners
- Floating page cropping & segmentation
- Rotating & de-skewing images
- Tone correction
- Resolution adjustments
- Metadata Normalization

IMAGE PERFECT uses custom image clean up and enhancements such as deskew, despeckle, character repair, and zonal processing. Images are zonal enhanced to improve legibility.

Kofile maintains 100% document integrity and image control with exclusive Image Locking. During image repair, *IMAGE PERFECT* allows repair of the currently displayed image without rescanning additional images (which compromises image integrity). When a re-scan is required, the processing procedures does not permit information from rescanned pages to accidentally cut and paste into the incorrect page.



Quality Targets (pictured) establish the scanner's baseline digital capture quality. This permits Kofile to measure the digitization physics at capture.

Quality Targets permit operators to view image quality at scan. Images, even when scanned on different devices, are "normalized" as if captured from one device. Rather than using ad-hoc algorithms and tricks, this software measures image quality and propagates this data through the imaging chain.

Quality Target are the foundation of Kofile's quality assurance. *IMAGE PERFECT* measures each image for the following attributes:

- Target dpi
- Target Tone scale & correction
- Color Management
- Brightness/Contrast Correction
- Gamma Adjustment
- White Balancing
- Page Orientation
- Exposure uniformity
- Color reproduction data

If requested, annotations are supported to allow the addition of Name, Book Type, Volume, and Page on the image. Image quality metadata is captured as part of the

image header along with a secured digital signature that certifies the fidelity and integrity of every image scanned.

Kofile performs Photostat polarity reversal (so that all characters are black on a positive background). The document certification strip (file strip) is inverted to match the polarity of the final image.

QUALITY CONTROL (QC)

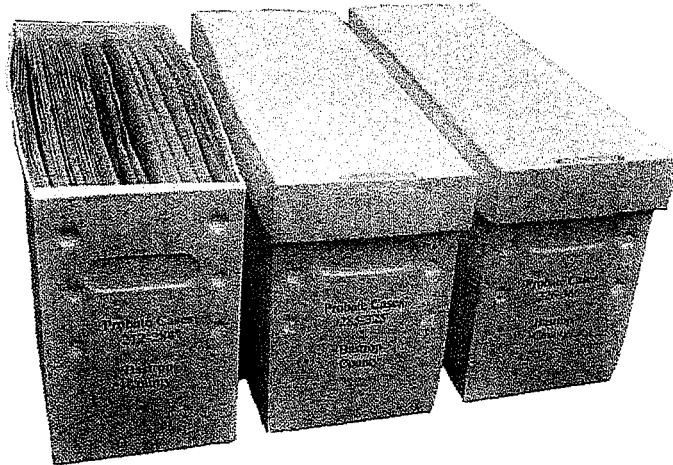
Kofile's QC process ensures that each images is certified. **Each and every image is sight checked by human eye.** Each page is viewed to ensure there are no missing pages, double feeds, or "A" pages (those added to the original book or file). Each image is inspected prior to delivery to the customer. The Blanco County District Clerk can receive an image log noting the steps employed.

Kofile's quality assurance involves three major thresholds for 100% review inspection: during preparation, at capture, and post-scan. Prior to delivery, all work undergoes a statistical, random, batch-based review of 8% of the inventory.

The three checkpoints for 100% review combined with the batch-based 8% review all establish the control levels for inspection of the finished product. In total, human eye verification occurs twice—first with comparison of the paper record to the captured digital image. Second, with comparison of the raw scan to the zonally enhanced image.

ADVANCED EQUIPMENT

Kofile employs a range of scanners to tailor imaging services to the item. Kofile's scanning capability includes mixed-sized and large-format documents. Equipment includes technical scanning equipment by Fujitsu®, Kodak, WideTEK®, Scan Optics, OPEX®, Contex, BookEye®, and Zeutschel. Each scanner employs page detection to adjust for varying sheet sizes and, more importantly, thicknesses (to reduce "pull-throughs" on thin papers following thick bond). Document fragility and stability determine which device is employed. This selection process also ensures a historical document is addressed by its specify density.

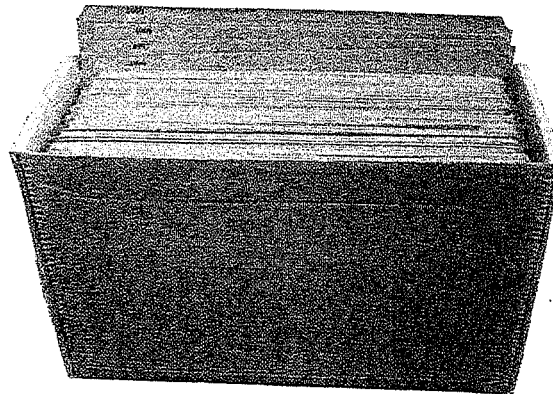


The box to the far left is the original box, and the Coroplast™ boxes to the right are the rehoused files.

REHOUSING

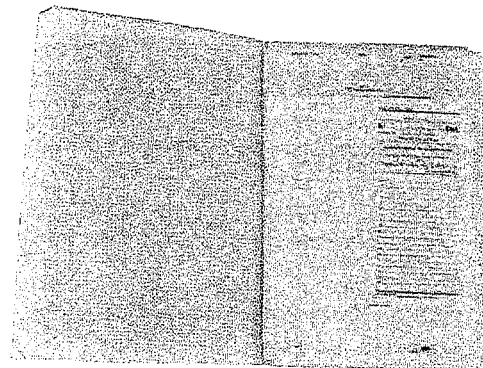
Sheets are placed in archival acid free folders, and housed in Coroplast™ archival boxes (see above and right).

Each box and folder is appropriately labeled as to its contents. The original shuck envelopes can be saved and preserved for return, or, as pictured right, photocopied to save space in the returning files.



ACCESSIBILITY OF RECORDS

Records held at Kofile are viewed as private and confidential and treated as such. Blanco County is guaranteed access to records via email or toll-free fax at Kofile's expense. Upon receipt of a records request, Kofile flags the requested record and verifies inventory control, pulls supporting paperwork, and emails/faxes a response to the approved requester or alternate. The turnaround time meets or exceeds the County's requirements.



OWNERSHIP OF DATA

Please note that all records (including volumes, documents, digital images, metadata, or microfilm) serviced by Kofile shall remain the property of the County. This policy is applicable to any agreement, verbal or written, between Blanco County and Kofile.

- The records are not used by Kofile other than in connection with providing the services pursuant to any agreement between Kofile and the County.
- The records are not commercially exploited by or on behalf of Kofile, its employees, officers, agents, invitees, or assigns, in any respect.

PROJECT PRICE QUOTE

All pricing is based on Good Faith Estimates of page/document counts and condition levels (fair condition and standard sheet size). Pricing is finalized upon review at the Kofile lab. Billing occurs on actuals per mutually agreed upon pricing, not to exceed the P.O. without authorization.

BLANCO COUNTY DISTRICT CLERK PRE-PRESERVATION OF CASE FILES							
RECORD SERIES TITLE	CASE NO	DESCRIPTION				LEVEL OF SERVICE	PRICE QUOTE
		PAGES	FORMAT	SIZE	NOTES		
Civil Case	1-120	3,405	Tri-Fold	14x8.5	<i>Heavy tears.</i>	(PRE-PRV) Pre-Preservation & (IM) Archival Imaging	\$6,177.35
Civil Case	121-211	3,070	Tri-Fold	14x8.5	<i>Minor glue.</i>		\$5,569.59
Civil Case	212-319	3,238	Tri-Fold	14x8.5	<i>Minor tears.</i>		\$5,874.38
Civil Case	321-399	2,400	Tri-Fold	14x8.5			\$4,354.08
Civil Case	400-499	2,512	Tri-Fold	14x8.5			\$4,557.27
District Court Case	625-731	2,903	Tri-Fold	14x8.5	<i>Minor glue, Minor tears</i>		\$5,266.62
Criminal Court Case	170A-313	4,426	Flat	14.25x8.5	<i>Heavy tape, Heavy tears</i>		\$8,029.65
Adoptions/ Terminations	1359-3184	614	Tri-Fold	14x8.5			\$1,113.92
District Court Box	32-3216	3,196	Flat/Tri-Fold	14x8.5	<i>Minor tears, Minor tape</i>		\$5,798.18
District Court Box	100-2493	782	Tri-Fold	14x8.5			\$1,418.70
Juvenile Case	1-67	1,244	Flat/Tri-Fold	14x8.5			\$2,256.86
Criminal Case	4687-4851	2,066	Tri-Fold	14x8.5	<i>Heavy tears, Minor glue</i>		\$3,748.14
Inquest Proceedings	<i>Date: 1945-1974</i>	998	Envelopes	14x8.5	<i>Minor tape, Minor glue</i>		\$1,810.57
Inquest Proceedings	<i>Date: 1974-1988</i>	840	Envelopes	14x8.5			\$1,523.93
Delinquent Tax Suits	499.5-1040	2,121	Tri-Fold	14x8.5	<i>Minor tears, Minor glue</i>	\$3,847.92	
Witness Affidavit & Certificate Attendance Dist. Court	<i>Date: 1929-1948</i>	302	Sewn	8.5x9		(PRV) Preservation & (IM) Archival Imaging	\$1,828.19
Retired State & Civil Docket Dist. Court	<i>Date: 1977-1988</i>	1,790	Post Binder	9.25x12	<i>CC TABS: Recording, Cert. Copies, F/S, Misc., Notary Public</i>	(IM) Archival Imaging	\$1,581.64
PROJECT TOTAL							\$64,756.99

PAYMENT SCHEDULE & TERM

- This project can be accepted as a multi-year Payment Plan in which the project total is split into equal payments over four (4) years. The first payment is due on 10/1/2022 (the commencement of the County's fiscal year (FY)). Billing for each 12 mos. term thereafter is due at the beginning of the County's fiscal year (FY).
- The final invoice is adjusted (up or down) to reflect the balance upon project completion and the final number of images.
- Kofile, at its discretion, will complete work ahead of schedule to optimize workflow.

YEAR	PAYMENT	PAYMENT DUE DATE	PROJECT LESS PAYMENT
PROJECT COST			\$ 64,756.99
<input type="checkbox"/> Year 1	\$ 16,189.24	10/1/22	\$ 48,567.75
<input type="checkbox"/> Year 2	\$ 16,189.24	10/1/23	\$ 32,378.51
<input type="checkbox"/> Year 3	\$ 16,189.24	10/1/24	\$ 16,189.27
<input type="checkbox"/> Year 4	\$ 16,189.27	10/1/25	\$ 0.00

COUNTY ACCEPTANCE

Signature of Authorized County Representative

Title

Date

Services applicable as identified above include the following. Upon request, Kofile stores an electronic security back up of all images in case of loss, damage, or destruction by fire or natural disaster.

(PRE-PRV) Pre-Preservation (bundled with Archival Imaging)

- Sheets are prepped for imaging and receive limited conservation treatments — which includes removal of fasteners and flattening.
- Sheets are placed in archival acid free folders, and housed in Coroplast™ archival boxes.

(IM) Archival Imaging (Capture, Processing, & Enhancement)

- Capture images at a minimum of 300 dpi at 256 gray levels, ensuring the highest quality for poor contrast and legibility. Gray-scale ensures optimum resolution for each page.
- Images accumulate as Group IV bi-tonal images in a standard PDF or TIFF format [multi-page].
- IMAGE PERFECT is Kofile's proprietary software. It uses custom image clean up and enhancements such as deskew, despeckle, character repair, polarity reversal, and zonal processing.
- Crop excess blank space around image. This may involve manual cropping to insure best quality image.
- If requested, annotations are supported to allow the electronic addition (Book/Volume/Page, Court/Case/Year, or Custom) on the digital image to assist in recording keeping.
- Images are named (tagged for the directory file structure) by Book/Volume/Page or at case level by Court, Case, and Year (or other County-requested fields).
- Images are grouped (stapled) together to form documents.
- Effectiveness and minimum legibility is verified through rigorous and systematic quality control. Each image is certified and sight-checked.
- The County receives a MASTER (e.g., CD, DVD, ftp, flash drive) in a medium suitable to the project size.

(PRV) Preservation—Conserve, Treat, Mend & Repair, Deacidify, Encapsulate, & Bind

- Kofile creates a permanent log (noting condition, pagination, characteristics, and treatments) for each item upon receipt. Items are inspected and control numbered as necessary. A final quality check references this log.
- Surface clean sheets to remove deposits. This includes dust, soot, airborne particulate, sedimentation, insect

- debris, or even biological/mineral contaminants. Tools include a microspatula, dusting brush, latex sponge, powdered vinyl eraser, or block eraser.
- Remove non-archival repairs or fasteners, such as residual glues. All tape and previous mends to be removed to the extent possible without causing damage to paper and inks.
 - Humidify and flatten as necessary to eliminate the possibility of unnecessary fractures or breaks. Tools to 'flatten' include tacking irons, heat presses, and an Ultrasonic Humidification Chamber.
 - Mend tears with archival, acid free, and reversible materials. Mending is accomplished with either Japanese tissue and methyl cellulose adhesive, or an acrylic based and heat set tissue.
 - Deacidify each side of each sheet after careful testing with a commercial solution of magnesium oxide, which neutralizes acidic inks and paper by providing an alkaline reserve. Random testing ensures an 8.5 pH with a deviation of no more than $\pm .5$.
 - Encapsulate each sheet in a *Lay Flat Archival Polyester Pocket™*. Each custom envelope is composed of Skyroll SH72S® Mylar and includes a patented lay flat design. Dimensions match the "book block" dimensions, with a 1¼" binding margin.
 - Bind in custom-fitted *Heritage Recorder* binder or a *Disaster Safe County Binder™* (DSB). Each is manufactured on a per-book basis and sized to 1/4" incremental capacities. A dedication/treatment report is included in the binder.

PURCHASING VIA GSA

Kofile's federal cooperative purchasing (CO-OP) contract extends to state and local government. This is GSA Schedule 70 Contract No. GS-35F-275AA. This contract presents professional information technology (IT) labor categories for data conversion and records management services.

- The Group 70 contract is available for CO-OP with state and local governments at any time, for any reason, using any funds available.
- Use of the GSA as a CO-OP vehicle is entirely voluntary.
- Eligible vendors are knowledgeable about CO-OP. Vendors are prepared to be the primary point of contact. Customers are free to enter into a CO-OP agreement with any Schedule vendor without involving GSA.

To purchase from GSA, you only need follow the County's applicable purchasing requirements. When issued, reference GS-35F-275AA on the PO. Kofile is responsible for reporting the sale to GSA and there is a 0.75% fee built in the client's quote for the order. GSA line items are billed per hourly charges for the work performed.

GSA LINE ITEMS	SPECIAL ITEM NO.	PART NO.	DESCRIPTION	UNIT PRICE	QTY.	LINE TOTAL	PROJECT TOTAL
	SIN 54151S	TCS006	Graphic Artist II	\$75.00/Hour	431.71326	\$32,378.495	\$64,756.99
	SIN 54151S	TCS008	Information Assurance Engineer II	\$75.00/Hour	431.71326	\$32,378.495	

Kofile is pleased to serve the Blanco County District Clerk's Office. Please do not hesitate to contact me with any questions.

Sincerely,

Cathy Drolet

Catherine 'Cathy' Drolet
 Account Manager
 catherine.drolet@kofile.com
 210/860.6906